



Academic & Student Support Services
Academic Registrar Simon Wright LLB
Gwasanaethau Academaidd a Chefnogi Myfyrwyr
Cofrestrwydd Academaidd Simon Wright LLB

Cardiff University
McKenzie House
30-36 Newport Road
Cardiff CF24 0DE

Tel *Ffôn* I +44(0)29 2087 9189
www.cardiff.ac.uk

Prifysgol Caerdydd
Tŷ McKenzie
30-36 Heol Casnewydd
Caerdydd CF24 0DE

Sent by email to anne.hegarty@sth.nhs.uk

20 July 2016

Dear Dr Hegarty,

Re: Institutional Response: External Examiner Annual Report 2015– 2016

I am writing further to the receipt of your External Examiner's Report for the BDS (Intermediate BDS Human Diseases).

Your Report has been considered by the School in accordance with our approved procedures. I am, therefore, now in a position to respond on behalf of the Vice-Chancellor to the main points you had raised.

Issues Highlighted

1. Your detailed suggestions and observations on the need for synchronised clocks, on the utility of laptops for External Examiners and on the nature of number and nature of cases presented for assessment.
2. Your further detailed suggestions on the assessment schedule to minimise delays in starting the Examining Board.
3. Your encouragement for students be encouraged to present the main points of their cases at the viva rather than verbalising directly what is included in the report and related comments in referencing.

Cardiff University
McKenzie House
30-36 Newport Road
Cardiff CF24 0DE
Tel *Ffôn* I +44(0)29 2087 9189
www.cardiff.ac.uk

Prifysgol Caerdydd
Tŷ McKenzie
30-36 Heol Casnewydd
Caerdydd CF24 0DE
Tel *Ffôn* I +44(0)29 2087 9189
www.caerdydd.ac.uk

The following response has been provided on behalf of the School:

1. Clock and laptops will be provided in future as you have suggested. The School is pleased that you are happy with the current case reports and will endeavour to ensure that the students present appropriate cases next year.
2. The School welcomes your suggestions and will implement these changes for 2017.
3. The School agrees with your observations and will endeavour to emphasise these points to students.

The University is pleased to note your positive comments including:

1. your positive indications regarding the programme structure, academic standards and assessment process
2. your particular commendation of the informal viva practice for students, of the marking scheme for the case report viva and of the support you have received from the administrative staff of the School.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright
Academic Registrar