



Cardiff University School of Dentistry

Oversubscription Policy

1. Aims and Governance

1.1. In line with Cardiff University Admissions [Policies](#) and compliance with the [QAA UK Quality Code for Higher Education](#), the School of Dentistry conducts its student selection process in an objective, open, transparent, fair, and non-discriminate manner. Whilst the selection process is bound by the [University's policy on Equality and Diversity](#), it is also subject to a maximum number of places based on Welsh Government targets and limits for each Academic Year.

1.2. This policy is overseen by the Director of Admissions and the School of Dentistry Admissions and Recruitment Group and sets out to define the conditions associated with oversubscription within the parameters of the commissioned number of places on any course.

2. Commissioned Places

2.1. The number of places available on any course are set annually by Welsh Government and additional places cannot be made available by the University.

3. Offer Making

3.1. The University manages its offer-making in such a way that, in normal circumstances, there is a place for every offer-holder who meets the exact conditions of their offer. However, there may be circumstances outside the reasonable control of the University (for example, unanticipated changes to assessment methods for GCSE or A-level qualifications, changes to the grading and/or award allocation process) which mean that the number of applicants meeting the conditions of an offer of a place on a course exceeds the number of places available (“oversubscription”).

4. Oversubscription

4.1. Oversubscription refers to the number of applicants meeting the conditions of an offer of a place on a course exceeding the number of places available for that year/date of entry.

5. Actions by Cardiff University School of Dentistry in the event of oversubscription

5.1. In these circumstances, the University reserves the right to make an independent academic decision on offer holders and will allocate places in accordance with the School of Dentistry Oversubscription Policy on a fair and reasonable basis. The University will not be liable for any loss or damage arising from any inability or failure to admit you to the University as a result of oversubscription that is outside its reasonable control.

6. Fair and Reasonable Basis for allocation of places

6.1. All applicants who meet entry criteria are scored by attending an Interview and offers of study are then made based on these scores. It is this score that would be used in the event of oversubscription to a programme for applicants who meet the conditions of their offer. Utilising this score means that the academic and value based approaches are taken into account. Grades achieved and/or tariff may also be used as factors to differentiate between those with the same interview and/or personal statement score.

7. What happens if I am not allocated a place?

7.1. Please note that the number of places available on this course are set annually by Welsh Government and additional places cannot be made available by the University. The University manages its offer-making in such a way that, in normal circumstances, there is a place for every offer-holder who meets the exact conditions of their offer. However, there may be circumstances outside the reasonable control of the University (for example, unanticipated changes to assessment methods for GCSE or A Level qualifications) which mean that the number of applicants meeting the conditions of an offer of a place on this course exceeds the number of places available (“oversubscription”). In these circumstances, the University will allocate places (in accordance with its oversubscription policy) on a fair and reasonable basis. If you are not allocated a place on that basis, the University will, wherever possible, try to:

- a. Offer you the opportunity of deferring your place to the next academic year.
- b. Discuss options for places on alternative courses at Cardiff University.

7.2. In the event of oversubscription, those candidates who are unsuccessful through the selection process as outlined within this policy, or who do not meet the conditions of their offer will be released from their offer as a priority on receipt of their results to enable them to pursue insurance, clearing, or other suitable options and offers.