

Academic & Student Support Services
Academic Registrar
Simon Wright LLB
Gwasanaethau Academaidd a Chefnogi Myfyrwyr
Cofrestrydd Academaidd
Simon Wright LLB



Sent by email to clare.wilkinson@uwe.ac.uk

23 December 2015

Dear Dr Wilkinson,

Re: Institutional Response: External Examiner Annual Report 2014 – 2015

I am writing further to the receipt of your External Examiner's Report for the MSc in Science, Media and Communication.

Your Report has been considered by the School in accordance with our approved procedures. I am, therefore, now in a position to respond on behalf of the Vice-Chancellor to the main points you had raised.

Issue(s) Highlighted:

1. Your indication that you received late notification of Examining Board dates.

The following response has been provided on behalf of the School:

1. The School will take steps to ensure that in future more timely and clear communications will be issued to your successor.

The School has also indicated that, further to issues discussed with you, they will explore extending the range of assessment materials referred to your successor to provide a fuller oversight of the entire programme.

The University is pleased to note your positive comments including:

1. Your positive indications regarding the programme structure, academic standards and assessment process
2. Your particular commendation of feedback provided to students and of clarified procedures for first and second marking.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

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As this is your final year as External Examiner, we would like to thank you for your service and we are most grateful for your valuable input into this process.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright
Academic Registrar