



Academic & Student Support Services
Gwasanaethau Academaidd a Chefnogi Myfyrwyr
Registry
Y Gofrestrfa
Academic Registrar Cofrestrdydd Academaidd
Simon Wright LLB(Hons)

Cardiff University
McKenzie House
30-36 Newport Road
Cardiff CF24 0DE
Wales UK
Tel please see below
Fax +44(0)29 2087 4130
www.cardiff.ac.uk

Prifysgol Caerdydd
Tŷ McKenzie
30-36 Heol Casnewydd
Caerdydd CF24 0DE
Cymru Y Deyrnas Unedig
Ffôn gweler isod
Ffacs +44(0)29 2087 4130
www.caerdydd.ac.uk

Sent by email to Ms Ruth Reed

15 January 2021

Dear Ms Reed,

Re: Institutional Response: External Examiner Annual Report 2019/20

I am writing further to the receipt of your External Examiner's reports for the PGDip Architecture: Professional Practice (DPP) and the Master of Design Administration (MDA).

Your reports do not appear to raise any significant issues that require a more detailed response, however the School have been asked to note the following comments:

- **DPP:** In 20/21 consideration will have to be given to the reduced opportunities for students to gain a wide range of practical experience due to the impacts of COVID and Brexit on the construction industry which could reduce the professions workload and increase the number of students on furlough.
- **MDA:** The course has adapted well to on-line delivery however it is apparent that the mature students who are in full-time work are struggling with COVID restrictions.

I am confident that the Programme Team will endeavour to address the issues identified in your report and your comments will help inform their [Annual Review and Enhancement](#) process.

The University is pleased to note your positive comments, including:

1. Your positive comments regarding the programme structure, academic standards and assessment process.
2. Confirmation that the actions taken as a result of the variation of assessments in relation to industrial action and Covid-19 have been appropriate to protect



Registered Charity, no. 1136855
Elusen Gofrestredig, rhif 1136855

the academic standards of the programme and have allowed students to achieve their programme level learning outcomes.

3. I received all the submissions for every student to review in plenty of time and was very well briefed and informed by the programme team.
4. The professional examiners are to be commended for their rapid adjustment to on-line oral examinations.
5. The students in 19/20 were well supported by the academic staff.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

In order to meet the expectations of the [QAA Quality Code](#), both the External Examiner Annual Report and this Institutional Response will be published on the University's [Public Information website](#) and will be available to all students and staff.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Wright', with a stylized flourish at the end.

Mr Simon Wright
Academic Registrar