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Sent by email to Chris.reynolds@ntu.ac.uk

03 November 2019

Dear Dr Reynolds,

Re: Institutional Response: External Examiner Annual Report 2018/19

I am writing further to the receipt of your report for all French undergraduate modules.

Your report has been considered by colleagues in the School and is the basis of this Institutional Response on behalf of the Vice-Chancellor. The School will also use its contents to help inform their [Annual Review and Enhancement](#) process and where appropriate, [Periodic Review](#).

The University is pleased to note your positive comments including:

1. Your positive indications regarding the programme structure, academic standards and assessment process.
2. The assessment process clearly meets the requirement of ensuring that all learning objectives are met and that students of all capabilities are provided the opportunity to produce work that accurately reflects their abilities.
3. The high quality of students' work right across the different modules I assessed. It is that students are being provided with excellent material that is taught in an engaging manner. It is fantastic to see the research expertise of the teaching body shine through in the material produced.
4. The level of feedback across the board is exemplary. Not only does such extensive feedback make it easy for me to make sense of the justification for the final mark, the constructive and encouraging manner of this feedback is particularly important for students in terms of helping them make improvements for future assessments.
5. To highlight how impressed I am with the moderation report provided for each piece of assessment on each module. This is excellent practice enabling colleagues to be confident and consistent in marking students'



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work. It is also very useful for the external to be made aware of any issues that inflected the assessment process.

We hope that you will find this response satisfactory and thank you for your continued support of the programme.

In order to meet the expectations of the [QAA Quality Code](#), both the External Examiner Annual Report and this Institutional Response will be published on the University's [Public Information website](#) and will be available to all students and staff.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S Wright', written in a cursive style.

Mr Simon Wright
Academic Registrar