

Academic & Student Support Services  
Academic Registrar  
Simon Wright LLB  
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*Simon Wright LLB*



**Sent by email to [h.j.g.russell@cem.ac.uk](mailto:h.j.g.russell@cem.ac.uk)**

**08 March 2016**

Dear Mr Russell,

**Re: Institutional Response: External Examiner Reports 2014 – 2015**

I am writing further to the receipt of your External Examiner's Reports for the MSc in Sustainable Building Conservation.

In accordance with our standard practice, copies of the Reports are being forwarded to the School concerned, who will use their contents to help inform its Annual Review and Enhancement process. The University is pleased to note your positive comments, including:

- 1. your positive indications regarding the programme structure, academic standards and assessment process;**
- 2. your particular commendation of feedback provided to students.**

Your Reports do not appear to raise any specific issues that require a more detailed response. Accordingly, the School has not been asked to respond formally to the Reports.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available publically.

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The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright  
Academic Registrar