

# Cardiff University English Language Programmes Application Form



If you need any help completing this application form, please contact us on [elt@cardiff.ac.uk](mailto:elt@cardiff.ac.uk)

English for University Study Programme

## Personal Details

Title

Gender

Male

Female

Family Name(s)

Age

First/Given Name(s)

Date of Birth (mm/dd/yyyy)

Nationality

Passport Number

Country of Residence

Do you have a disability or specific learning difficulty?

Yes

No

If yes, what is the nature of your disability?

**Home (permanent) address.** This will go on your visa letter (CAS).

Number and Street Name

City/Town

Country

Postcode

Telephone number

E-mail

**Correspondence address (if different).** This is the address to which we should send your offer.

Number and Street Name

City/Town

Country

Postcode

Telephone number

E-mail

When will you be at this address?

From (mm/dd/yyyy)

To (mm/dd/yyyy)

### **Details of your university academic course**

Have you applied for a place on a university (academic) course?

Yes (please complete section A)

No (please complete section B)

#### **Section A**

Please select the level of study for your chosen course:

Foundation

Undergraduate

Postgraduate

Course title (eg MA Urban Design)

Which university have  
you applied to?

University department

Application number

Have you received a formal offer in writing from your university?

Type of offer

Yes

Conditional

No

Unconditional

If your offer is conditional, what is the condition?

#### **Section B**

Do you plan to apply for an academic  
course?

If yes, which universities will you be  
applying to?

Yes

No

## **Personal Statement**

Please write a short statement about your study experience and your future study plans.

## English language competence

Which English language qualification do you have?                      Grade /score                      Writing

Date of examination  
(mm/dd/yyyy)

Place of examination

*Please provide proof that you have obtained the above qualifications (eg photocopy of certificate).*

## Funding

I will pay for my studies

I will be sponsored\*

*\*Your sponsor must provide a letter promising to pay ALL your tuition and other fees. Please attach this letter to your application if available. You will need to provide this letter in order to enrol on your course.*

## Sponsor details

Name

Reference number

Address (number and street name)

City/Town

Country

Postcode

Telephone number

E-mail

## Agent or educational adviser's details

(Please complete this section if applying through an agent or educational adviser)

Name of Agent/Adviser

Official Stamp

Date (mm/dd/yyyy)

How did you learn about this course at Cardiff University?

Signature

## Checklist

Please make sure you include the following

- Application form (signed and dated)
- Photocopy/scan of passport
- Photocopy/scans of any English language examination results
- Photocopy/scans of academic course offer (if relevant)

## Declaration

I recognise that all information and literature about the English Language Programmes is correct at the time of going to press, but may be subject to alteration; that the University reserves the right to cancel or alter any courses, and refund any fees which have been paid in respect of that course; and that the University does not accept responsibility for any losses or expenses incurred, howsoever caused.

I agree to pay my course fees in full, in advance or at registration on the first day of the course; or in installments where agreed. Applicants, who are refused a visa and provide evidence of this within six months, will have any fees which have been paid in respect of that course refunded in full.

I agree to the Cancellation Policy, as detailed in the Enrolment Terms and Conditions, which are available on the English Language Programmes website.

I understand that, once the course starts, course fees will only be refunded in exceptional circumstances, and at the discretion of the Director of English Language Programmes, whose decision is final.

I certify that I am in good health, and that I am not suffering from any illnesses or diseases likely to interfere with my studies, or with the health of other staff and students.

All the information that I have provided is correct and complete.

*1998 Data Protection Act. All data is held securely in the English Language Programmes offices and will be treated confidentially and with sensitivity. The data is available to our Division, faculties, academic and administrative departments, and to agents contracted by the University for specific recruitment-related projects. Data is used for a full range of recruitment activities involving academic and administrative departments. Under the terms of the 1998 Data Protection Act, you have the right to object to the use of your data for any of the above purposes.*

Signature

Date (mm/dd/yyyy)

Please return your completed application form to [elt@cardiff.ac.uk](mailto:elt@cardiff.ac.uk). If you have any queries, please contact us on [elt@cardiff.ac.uk](mailto:elt@cardiff.ac.uk) or +44 (0) 29 2087 6587