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Sent by email to g.reid@soton.ac.uk

04 July 2016

Dear Professor Reid,

Re: Institutional Response: External Examiner Report 2015 – 2016

I am writing further to the receipt of your External Examiner's Report for the Inorganic Chemistry modules on undergraduate.

In accordance with our standard practice, a copy of the Report is being forwarded to the School concerned, who will use its contents to help inform its Annual Review and Enhancement process. The University is pleased to note your positive comments, including:

- 1. your positive indications regarding the programme structure, academic standards and assessment process;**
- 2. your commendation of arrangements for the assessment of projects, revised at the suggestion of External Examiners last year and of statistical and other documentation provided to support the assessment process, including model answers;**
- 3. your support for the way in which the School handles Extenuating Circumstances.**

Thank you for comments on the consideration of marks contributing to the final award classification, and specifically for your suggestion that they should be considered to one decimal place only. University-wide provisions covering

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assessment issues continue to be reviewed and your comments will continue to inform further University deliberations.

Your Report does not appear to raise any specific issues that require a more detailed response. Accordingly, the School has not been asked to respond formally to the Report.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available publically.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright
Academic Registrar