

Academic & Student Support Services  
Academic Registrar  
Simon Wright LLB  
*Gwasanaethau Academaidd a Chefnogi Myfyrwyr*  
*Cofrestrydd Academaidd*  
*Simon Wright LLB*



Sent by email to [kathryn.derringer@kcl.ac.uk](mailto:kathryn.derringer@kcl.ac.uk)

25 September 2015

Dear Dr Derringer,

**Re: Institutional Response: External Examiner Annual Report 2014 – 2015**

I am writing further to the receipt of your External Examiner's Report for the BDS (Intermediate).

Your Report has been considered by the School in accordance with our approved procedures. I am, therefore, now in a position to respond on behalf of the Vice-Chancellor to the main points you had raised.

**Issue(s) Highlighted:**

1. your observation that it would be good practice if it could be made clearer in the student case reports, what work had been carried out by the student themselves rather than previous students;
2. your request that consideration is given to the timing of the examinations for next year particularly if changes are made. It is important to send the cases to the externals as soon as they are available, as less time will be available on the day of the examination in future.

The following response has been provided on behalf of the School:

1. The Case Report Assessment Lead will endeavour to ensure that the students are clear in their contribution to the patient's treatment completed to date for the forthcoming academic year;
2. The School will ensure that the case reports will be released to the Externals as soon as they have been marked and in addition will re-explore the possibility of permitting access to GradeMark via the University Internet in order to review quality of reports and feedback delivered.

**The University is pleased to note your positive comments including:**

1. your positive indications regarding the programme structure, academic standards and assessment process;

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2. your indication that students showed a good knowledge of their subject with good evidence based dentistry supporting literature given by the students in their reports
3. your view that that the format of the examination as a whole allows assessment of the students' knowledge and understanding over a wide area of the subject;
4. your commendation of the contribution of all staff involved in the assessment process.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright  
Academic Registrar