



Academic & Student Support Services
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Sent by email to I.mills@ucl.ac.uk

28 September 2017

Dear Dr Mills,

Re: Institutional Response: External Examiner Annual Report 2016–2017

I am writing further to the receipt of your External Examiner's Report for the Pharmacist Independent Prescribing Module.

Your Report has been considered by the School in accordance with our approved procedures. I am, therefore, now in a position to respond on behalf of the Vice-Chancellor to the main points you had raised.

Issues Highlighted

1. A word count should be introduced for the therapeutic framework.
2. Maintenance of patient and prescriber anonymity.

The following response has been provided on behalf of the School:

1. Your suggestion has been considered and a word count has been included in the information provided to the students.
2. Students will be reminded that all details related to patients must be anonymised. Details are stated to this effect in the booklet on assessments e.g. Ensure you maintain patient and doctor confidentiality (i.e. no real patient names on summaries and no real names of patient or doctor on

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prescriptions), but students will be reminded them verbally when the Programme Director discusses the assessments with them

The University is pleased to note your positive comments including:

1. your positive indications regarding the programme structure, academic standards and assessment process;
2. the responsiveness of the Programme team to your earlier suggestions on weightings and marking of assessments;
3. the strengthening the range of assessments through the introduction of an additional clinical skills assessment.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright
Academic Registrar