



Academic & Student Support Services  
Academic Registrar Simon Wright LLB  
*Gwasanaethau Academaidd a Chefnogi Myfyrwyr*  
*Cofrestrwydd Academaidd Simon Wright LLB*

Cardiff University  
McKenzie House  
30-36 Newport Road  
Cardiff CF24 0DE

Tel *Ffôn* | +44(0)29 2087 9189  
[www.cardiff.ac.uk](http://www.cardiff.ac.uk)

*Prifysgol Caerdydd*  
*Tŷ McKenzie*  
*30-36 Heol Casnewydd*  
*Caerdydd CF24 0DE*

Sent by email to [s.gaisford@ucl.ac.uk](mailto:s.gaisford@ucl.ac.uk)

28 November 2016

Dear Dr Gaisford,

**Re: Institutional Response: External Examiner Report 2015 – 2016**

I am writing further to the receipt of your External Examiner's Report for the MPharm (Pharmaceutics).

In accordance with our standard practice, a copy of the Report is being forwarded to the School concerned, who will use its contents to help inform its Annual Review and Enhancement process. The University is pleased to note your positive comments, including:

- 1. your positive indications regarding the programme structure, academic standards and assessment process;**
- 2. excellent feedback on examination papers;**
- 3. a clear second marking process;**
- 4. a clear coding system used in marking explaining where answers fall short;**
- 5. a schedule of activity for External Examiners and explanation of regulations at the start of each visit.**

Your Report does not appear to raise any specific issues that require a more detailed response. Accordingly, the School has not been asked to respond formally to the Report.

Cardiff University  
McKenzie House  
30-36 Newport Road  
Cardiff CF24 0DE  
Tel *Ffôn* | +44(0)29 2087 9189  
[www.cardiff.ac.uk](http://www.cardiff.ac.uk)

*Prifysgol Caerdydd*  
*Tŷ McKenzie*  
*30-36 Heol Casnewydd*  
*Caerdydd CF24 0DE*  
Tel *Ffôn* | +44(0)29 2087 9189  
[www.caerdydd.ac.uk](http://www.caerdydd.ac.uk)

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

As this is your final year as External Examiner, we would like to thank you for your service and we are most grateful for your valuable input into this process.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available publically.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright  
Academic Registrar