



## EXTERNAL EXAMINER ANNUAL REPORT FORM

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	For completion by External Examiner:		
Name of External Examiner:	Dr Johanna Theron		
Home Institution / Employer of External Examiner:	Kent Community Health NHS Foundation Trust		
Programme and / or Subjects Covered by this Report:	PG Cert/ PGDip/MSc in Pain Management (Primary and Community Care) - PGCPNM1 / PGDPNM1 – 2014/15		
Academic Year / Period Covered by this Report:	2014/15	Date of Report:	190915

For completion by External Examiner in the spaces provided. Please extend spaces where necessary. **Please note this Form will be published online.**

### 1. Programme Structure

Consisting of modules with different assignments per module, making up the total mark for the Module. This is appropriate for a 100 % online degree course. Each module has clear learning objectives, reflected by the different tasks. If students follow the directions, they should achieve the desired outcome, as it is set out correctly. I am familiar with a similar 100% online Pain Management degree programme from another University, which follows a very similar structure. The content is current, having only been designed in recent years.

The content is aligned with GMC, NMC and HPC requirements and assignments are marked with this in mind.

### 2. Academic Standards

No concerns. The tasks were appropriate for study at a Master's level. The examples of students' work assessed, were showing the same levels of achievement as the other University I am familiar with and similar standards were applied. Tasks across different modules on the same level required similar effort.

### 3. The Assessment Process

Assessments were appropriately designed and applied. Criteria were clearly stated and applied consistently. The level of feedback and constructive advice was of a

very high standard. Assessments across different modules seemed to be of a comparable standard.

#### **4. Year-on-Year Comments**

No change has taken place in standards or process of assessment.

The problem with Examiners' access to online content has been solved.

#### **5. Preparation / Induction Activity (for new External Examiners only)**

N/A.

#### **6. Noteworthy Practice and Enhancement**

Students received frequent automated messages when new information was added. They also received additional information to enhance learning outside the course.

Innovative teaching techniques are available through Learn, for instance blogs and wikis. Students have opportunity to discuss their topics, individual tasks, as well as other concerns or questions, through different discussion boards. This attempts to create a learning community online, in lieu of face-to-face contact they would have had if they were on campus.

The Course Lead is nationally recognised as one of the leaders in the field of pain. Permanent tutors on the course, as well as honorary tutors, are all involved nationally with various areas of Pain Management and education in Pain, which could only be an encouragement to students.

#### **7. Appointment Overview (for retiring External Examiners only)**

N/A.

## 8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
<b>Programme/Course Information</b>				
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Y		
8.2	Were you asked to comment on any changes to the assessment of the Programme?			N/A
<b>Draft Examination Question Papers</b>				
8.3	Were you asked to approve all examination papers contributing to the final award?			N/A
8.4	Were the nature, spread and level of the questions appropriate?			N/A
8.5	Were suitable arrangements made to consider your comments?			N/A
<b>Marking Examination Scripts</b>				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?	Y		
8.7	Was the general standard and consistency of marking appropriate?	Y		
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?	Y		
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?	Y		
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?	Y		
<b>Coursework and Practical Assessments</b>				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?	Y		
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?	Y		
8.13	Was the method and general standard of assessment appropriate?	Y		
8.14	Is sufficient feedback provided to students on their assessed work?	Y		
<b>Clinical Examinations (if applicable)</b>				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?			N/A
<b>Sampling of Work</b>				
8.16	Were you afforded sufficient time to consider samples of assessed work?	Y		
<b>Examining Board Meeting</b>				

		<b>Yes (Y)</b>	<b>No (N)</b>	<b>N/A (N/A)</b>
8.17	Were you able to attend the Examining Board meeting?	Y		
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?	Y		
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?	Y		
<b>Joint Examining Board Meeting (if applicable)</b>				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?			<b>N/A</b>
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			<b>N/A</b>
8.22	Was the Composite Examining Board conducted according to its rules?			<b>N/A</b>

Please return this Report, preferably in a Microsoft Word format, by email to:

[ExternalExaminers@cf.ac.uk](mailto:ExternalExaminers@cf.ac.uk)

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

Clive Brown, Registry Officer, Registry & Academic Services, Cardiff University,  
McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE