



## EXTERNAL EXAMINER ANNUAL REPORT FORM

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	For completion by External Examiner:		
Name of External Examiner:	Dr. Mark Campbell		
Home Institution / Employer of External Examiner:	Architectural Association, London		
Programme and / or Subjects Covered by this Report:	Architecture / M.Arch Dissertations		
Academic Year / Period Covered by this Report:	2013-2014	Date of Report:	15 April 2014

For completion by External Examiner in the spaces provided. Please extend spaces where necessary. **Please note this Form will be published online.**

### 1. Programme Structure

The structure and aims of the program are extremely clear. As defined by the Module Handbook, the dissertation process of research, formulation, supervision and completion is clearly delineated and offers the student cohort an effective and timely methodology with which to pursue their work. Students are provided with opportunities to formulate and discuss their work with peers and faculty, allowing for research streaming and cross-fertilisation. The level of available supervisory support is excellent.

### 2. Academic Standards

The standard of the dissertations and quality of the students in defending the work was very high. The intellectual ambition of the students was obvious and there were several extremely well produced dissertations over a wide range of topics. In general the formulation and execution of the dissertation topics was effective in furthering the student's engagement with architecture: an engagement that was borne out during the oral examination.

### 3. The Assessment Process

The assessment process for the module is exemplary: it is both extremely rigorous and fair. The Internal Assessment of the dissertations includes several readings, providing a comprehensive, fair and balanced assessment of the individual

dissertations. Finally, the oral examination provides an invaluable opportunity for the student to discuss and defend their work.

#### **4. Year-on-Year Comments**

N/A

#### **5. Preparation / Induction Activity (for new External Examiners only)**

The information regarding the induction and preparation for new External Examiners was thorough and comprehensive: it fully addressed the Dissertation Module, the School of Architecture and university practice. The dissertations were received with a generous amount of time for review, assessment and preparation for the examination. Introductory briefing by faculty was effective in its summation of the role of the module and the examination process. Discussion with the Internal Examiners was productive and informative.

#### **6. Noteworthy Practice and Enhancement**

The fairness of assessment and rigor with which the assessment process is undertaken is commendable. In particular, the final oral examination provides an extremely useful forum in which to discuss the student's work and their approach to the topic. This allows an opportunity to correlate the written work with the student's knowledge of their chosen subject area, together with facilitating a discussion of the value of the dissertation to their architectural knowledge.

In terms of enhancement, in certain cases the adherence to the writing methodology – with the contextual theoretical formulation followed by case studies – is overly didactic in its discussion of the topic. In the case of the more intellectually ambitious dissertations it may be productive to consider the inclusion of a counter-example, which would add nuance and depth to the thesis argument.

#### **7. Appointment Overview (for retiring External Examiners only)**

N/A

## 8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
<b>Programme/Course Information</b>				
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Y		
8.2	Were you asked to comment on any changes to the assessment of the Programme?	Y		
<b>Draft Examination Question Papers</b>				
8.3	Were you asked to approve all examination papers contributing to the final award?	Y		
8.4	Were the nature, spread and level of the questions appropriate?	Y		
8.5	Were suitable arrangements made to consider your comments?	Y		
<b>Marking Examination Scripts</b>				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?	Y		
8.7	Was the general standard and consistency of marking appropriate?	Y		
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?	Y		
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?	Y		
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?	Y		
<b>Coursework and Practical Assessments</b>				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?	Y		
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?	Y		
8.13	Was the method and general standard of assessment appropriate?	Y		
8.14	Is sufficient feedback provided to students on their assessed work?	Y		
<b>Clinical Examinations (if applicable)</b>				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?			N/A
<b>Sampling of Work</b>				
8.16	Were you afforded sufficient time to consider samples of assessed work?	Y		
<b>Examining Board Meeting</b>				

		Yes (Y)	No (N)	N/A (N/A)
8.17	Were you able to attend the Examining Board meeting?	Y		
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?	Y		
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?	Y		
<b>Joint Examining Board Meeting (if applicable)</b>				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?			N/A
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			N/A
8.22	Was the Composite Examining Board conducted according to its rules?			N/A

Please return this Report, preferably in a Microsoft Word format, by email to:

[ExternalExaminers@cf.ac.uk](mailto:ExternalExaminers@cf.ac.uk)

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

Clive Brown, Registry Officer, Registry & Academic Services, Cardiff University,  
McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE