



EXTERNAL EXAMINER ANNUAL REPORT FORM

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	For completion by External Examiner:		
Name of External Examiner:	Benny Goodman		
Home Institution / Employer of External Examiner:	Plymouth University		
Programme and / or Subjects Covered by this Report:	BN (Hons) Cardiff Nursing Futures <i>BN (Adult Nursing)</i>		
Academic Year / Period Covered by this Report:	2015-2016	Date of Report:	18 th January 2017

For completion by External Examiner in the spaces provided. Please extend spaces where necessary. **Please note this Form will be published online.**

1. Programme Structure

The coherency and currency of the programme and its component parts are what I would have expected and the work I have seen so far confirms this.

The programme reflects the current Professional, Statutory and Regulatory Body requirements.

2. Academic Standards

The programme is maintaining the threshold academic standards set for its award in accordance with the frameworks for higher education qualifications and applicable benchmark statements

The academic standards and the achievements of students are comparable with those in other UK higher education institutions of which I have experience.

3. The Assessment Process

2015-2016

- NR3156 one 5th attempt
- NR2112 M14
- NR2116 S13 3rd attempts x2
- NR2114 M14
- NR2116 M14
- NR3189 M14 comments on the exam paper (Adult)
- NR3189 M14 comments on the exam paper (MH field)
- NR2112 S13 3rd attempts
- NR3189 S13 OSCE comments on the OSCE paper
- NR3189 S13 OSCE 21st April – visit report already submitted
- Award board visit 26th January 2016 – report submitted

The assessment process is appropriately designed and applied.

It measures student achievement rigorously and fairly against the intended learning outcomes of the programme

It is conducted in line with the University's policies and regulations.

The assessment methods and balance between them, and volume of assessment, remain appropriate

The assessment criteria, marking schemes and award classifications are set at the appropriate level

The assessments in modules of the same level are of a comparable standard.

I have not been asked to comment on *all* examination papers leading to the final award.

4. Year-on-Year Comments

The feedback continues to be comprehensive with markers not only addressing weaknesses but also pointing good students towards enhancing the work.

The moderation reports are very helpful, outlining the process and any issues that may arise.

There was discussion after the award board of 17th January 2017 regarding the numeracy test for all three years and the 100% pass criterion. The validity of the numeracy tests itself may need review and, as a pilot test, it would be enlightening if staff could all achieve 100%. It can be questioned whether this test replicates actuality and if not, then the validity of the test itself is in doubt. This was also an issue in January 2016, and discussed after the board. See the previous visit report of January 2016.

5. Preparation / Induction Activity (for new External Examiners only)

NA

6. Noteworthy Practice and Enhancement

Good practice and innovation relating to learning, teaching and assessment: I am impressed by the online feedback given to students. The annotation of the scripts very clearly sets out to both marker and students exactly where and what has been discussed.

7. Appointment Overview (for retiring External Examiners only)

NA

8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
Programme/Course Information				
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Y		
8.2	Were you asked to comment on any changes to the assessment of the Programme?			NA
Draft Examination Question Papers				
8.3	Were you asked to approve all examination papers contributing to the final award?		N	
8.4	Were the nature, spread and level of the questions appropriate?			NA
8.5	Were suitable arrangements made to consider your comments?			NA
Marking Examination Scripts				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?	Y		
8.7	Was the general standard and consistency of marking appropriate?	Y		
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?	Y		
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?	Y		
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?	Y		
Coursework and Practical Assessments				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?	Y		
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?	Y		
8.13	Was the method and general standard of assessment appropriate?	Y		
8.14	Is sufficient feedback provided to students on their assessed work?	Y		
Clinical Examinations (if applicable)				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?	Y		
Sampling of Work				
8.16	Were you afforded sufficient time to consider samples of assessed work?	Y		
Examining Board Meeting				

		Yes (Y)	No (N)	N/A (N/A)
8.17	Were you able to attend the Examining Board meeting?	Y		
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?	Y		
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?	Y		
Joint Examining Board Meeting (if applicable)				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?			NA
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			NA
8.22	Was the Composite Examining Board conducted according to its rules?			NA

Please return this Report, preferably in a Microsoft Word format, by email to:

ExternalExaminers@cf.ac.uk

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

Clive Brown, Registry Officer, Registry & Academic Services, Cardiff University,
McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE