



## EXTERNAL EXAMINER ANNUAL REPORT FORM

The completion of this Report is supported by *Annual Report Form – Guidance to External Examiners*. The Guidance and this Form are available at: <http://www.cardiff.ac.uk/regis/ifs/exex/rep/index.html>. Fee information and claim forms are available at: <http://www.cardiff.ac.uk/regis/ifs/exex/fees/index.html>.

	For completion by External Examiner:		
Name of External Examiner:	Marie Therese Massey		
Home Institution / Employer of External Examiner:	Sheffield Hallam University		
Programme and / or Subjects Covered by this Report:	BSc in Nursing Practice Overseas Oman <i>BSc in Nursing Practice (Overseas)</i>		
Academic Year / Period Covered by this Report:	2015 - 2016	Date of Report:	14 <sup>th</sup> August 2016

For completion by External Examiner in the spaces provided. Please extend spaces where necessary. **Please note this Form will be published online.**

### 1. Programme Structure

The programme follows a logical progression the indicative content is appropriate to meet the programme learning out comes. The modules cover a range of academic and professional issues that are relevant in the global health care environment.

### 2. Academic Standards

A high level of academic standards is expected from the students by the course team. Students are encouraged to choose topics that are current and relevant to their area of Practice. A wide range of topics have been explored and students have not avoided the challenges in modern health care provision. I have reviewed assignments from all marking bands over the year and most students have demonstrated a level of academic achievement of good to excellent demonstrating a high level of support from the course team. A wide range of literature has been utilised by the students to support their work and a good understanding of critical analysis as a tool to support future Practice is clear. Students receiving refer marks produce work that is mainly descriptive with little critical analysis or application of the data to their discussion. The standard of written English is again good to excellent for most students.

### **3. The Assessment Process**

The assessment process is clear and transparent I have been provided on every occasion with markers and second markers feedback. A robust moderating process is in place and again this is made available for review.

The assessments are appropriate to meet the learning outcomes of the modules and offer the opportunity for the students to explore areas of their own interest while drawing from key module principles. The feedback from the markers is a strength of this course. It has been consistently comprehensive and detailed. Strengths and areas of weakness are highlighted with good feedforward advice provided

Students receiving a refer are clear where they have not achieved the required standard for a pass. Detailed feedforward advice is provided

### **4. Year-on-Year Comments**

There were some issues regarding the marking and moderating process at the start of 2014 but these were dealt with promptly following discussion with the external examining team. There have been no concerns this year. The standard of marking and moderating is a strength of this course.

The academic standard remains high. Students do seem to stick to the assignment suggested structure to the letter but this is common in international students. The course team need to be commended for getting the best out of the students in the critical analysis area of the assignments a challenge in international work.

### **5. Preparation / Induction Activity (for new External Examiners only)**

N/A

### **6. Noteworthy Practice and Enhancement**

Marking and moderating process. Encouraging students to choose challenging topics

### **7. Appointment Overview (for retiring External Examiners only)**

N/A

## 8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
<b>Programme/Course Information</b>		√		
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	√		
8.2	Were you asked to comment on any changes to the assessment of the Programme?	√		
<b>Draft Examination Question Papers</b>				
8.3	Were you asked to approve all examination papers contributing to the final award?			√
8.4	Were the nature, spread and level of the questions appropriate?			√
8.5	Were suitable arrangements made to consider your comments?			√
<b>Marking Examination Scripts</b>				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?			√
8.7	Was the general standard and consistency of marking appropriate?			√
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?			√
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?			√
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?			√
<b>Coursework and Practical Assessments</b>				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?	√		
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?	√		
8.13	Was the method and general standard of assessment appropriate?	√		
8.14	Is sufficient feedback provided to students on their assessed work?	√		
<b>Clinical Examinations (if applicable)</b>				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?			√
<b>Sampling of Work</b>				
8.16	Were you afforded sufficient time to consider samples of assessed work?	√		
<b>Examining Board Meeting</b>				

		Yes (Y)	No (N)	N/A (N/A)
8.17	Were you able to attend the Examining Board meeting?		√	
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?			√
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?		I will be attending an exam board in September I hope to catch up with the course team at this meeting	
<b>Joint Examining Board Meeting (if applicable)</b>				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?			√
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			
8.22	Was the Composite Examining Board conducted according to its rules?			

Please return this Report, preferably in a Microsoft Word format, by email to:

[ExternalExaminers@cf.ac.uk](mailto:ExternalExaminers@cf.ac.uk)

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

Clive Brown, Registry Officer, Registry & Academic Services, Cardiff University,  
McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE