

Student Visa Support

How to complete the OVERSEAS online Student Route Visa Application Form

To be used with 'A Guide to applying for a Student Route visa overseas'

2025 (Version 1)

Last Updated January 2025

Student Visa Support have developed this guide to help you apply for your Student Route visa OUTSIDE the UK. This guide will help you complete the online Student Route visa application form. Remember that changes are frequently made by the Home Office: ensure that you check the Home Offices pages directly for any changes or updates.

<https://www.gov.uk/student-visa/apply>



Before you Apply

Your CAS

You need your CAS (Confirmation of Acceptance for Studies) before you apply. You cannot submit a student visa application without this. You will not be issued a CAS until you have accepted your unconditional offer.

If you have not received your CAS 5 working days after your offer moves to unconditional, you can contact the Student Visa Compliance Team by emailing studentconnect@cardiff.ac.uk to request one.

When can you apply?

You cannot apply for your student visa more than 6 months before the start date of your course. This is a rule set by the Home Office and we cannot influence this.

Where can you apply?

You CANNOT submit this application in the UK.

You CANNOT submit your application in any country you choose.

You CAN submit your application in a country:

- you are a national of
- you are legally resident in
- where an agreement has been made that people of your nationality can apply, for example because the Embassy in your country is closed.

It is very important you use your own personal details to complete the application form and the information entered is accurate.

To ensure you are able to complete the online application form it is important not to forget your log in details to your Home Office Online account.

Section 1

How to create a Home Office online account.

Step 1: Create your visa application form

Go to: <https://www.gov.uk/student-visa/apply>

Step 2: Answer 'England, Scotland, Wales or Northern Ireland' to the first question.

Where are you planning to live?

England, Scotland, Wales or Northern Ireland

Jersey, Guernsey or the Isle of Man

[Continue](#)

Do you have a current EU, EEA or Swiss passport?

The EEA includes the EU countries and Iceland, Liechtenstein and Norway

Yes No

[Continue](#)

Step 3: answer correctly for you:

Please note: the form will progress differently for EU nationals: you will be asked to download the UKVI IDV app. You will then scan your passport to access your biometrics. You will not be required to attend an in person biometric appointment unless you are unable to utilise the app.

Step 4: Select your country as the country to provide biometrics. You will be provided with information about biometric enrolment centres. Please ensure you find a centre in your country you are able to access, and then proceed to confirm this.

Student visa

Use this form to apply from outside the UK for a Student visa.

You cannot add family members ('dependants') to this application. You must complete a [separate form](#) for your dependants.

Before you apply

Step 5: You will see this screen, scroll down and press the green 'Apply Now' button:

Step 6: Enter your contact details as requested and create a password.

It is important that you are able to access your email and that you remember your password. Once you create the account, you will be sent a link to your email address. You will need to use this link to access your account if you log out and need to return to the application at a later date.

Step 7: Select no to this question unless you have a scholarship from these agencies only:

Do you have a Marshall, Chevening or commonwealth scholarship?

Check the [postgraduate scholarship guidance](#), if you do not know.

Yes No

This will now generate your application form and you can proceed with filling in the details.

Section 2

Completing the Online Application Form.

Step 1: Your CAS. You will see the following screen:

GOV.UK Visas and Immigration

1. Start 2. **Application** 3. Documents 4. Declaration 5. Pay 6. Download and print

[Back](#)

Your Confirmation of Acceptance for Studies

Do you have a Confirmation of Acceptance for Studies (CAS) number?

Yes No

Confirmation of Acceptance for Studies reference number

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Enter the CAS number exactly as it appears on your CAS email. It is important that you enter this correctly. Please note: if you have not yet received your CAS, you will not be able to proceed further.

Enter your course dates as they appear on your CAS.

Step 2: Personal details.

The form now asks for your name (as it appears in your passport) and details about yourself. Answer all questions as accurately as possible. Press 'Save and continue' after each question.

Please note, your 'home address' means your address in your home country.

You will also be asked to enter your passport details. Please enter these exactly as printed on your passport.

You will be asked to enter details from your National identity card. This refers to a document issued by your home country in addition to your passport which contains your personal details. Please enter your details as written on your card.

If your country does not issue any ID card, this is not a problem. Simply enter 'No' here. You should also do this if you do not have a card or your card has expired.

Next, enter your nationality, place of birth and remaining personal details as they appear on your passport. You will be asked if you hold any other nationality, if you are a dual nation you must enter this here.

Your identity card

Important

Biometric residence permit (BRP) holders should provide their BRP details, including expired BRPs.

On the 'Reasons for not providing identity documents' page of your application, enter your BRP number and expiry date. This will help us to process your application.

Do you have a valid national identity card?

This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here.

Yes No

[Save and continue](#)

Step 3: Evidence of English language.

Previous evidence of English language ability

Have you provided evidence of your English language ability in a previous application?

You must have provided evidence that you either:

- scored level B1, B2, C1 or C2 on an approved English language test which assessed your reading, writing, speaking and listening skills
- have a degree which was taught in English
- have an English GCSE, A level or Scottish National 4 or 5, Higher, or Advanced Higher qualification

Yes No

Save and continue

If you have NOT previously held a UK Student Visa for which you provided evidence of your English language ability, please select 'no'.

If you HAVE held a previous Student Visa in the UK and you evidenced your English language for that visa, then you can select 'yes' here.

Spoken language preference

We may have to talk to you about your application. Which language would you prefer to use?

English

Other

Save and continue

This question asks about the language to be used if the Home Office interview you. As a student, you should enter English here

You will next see further questions about how your English language level has been assessed. Please answer correctly for yourself. Please note the following:

[← Back](#)

English language assessment

Are you coming to the UK to study at a higher education provider with a track record of compliance?

[See the Register of Student sponsors](#) to confirm whether a Higher Education Provider has a track record of compliance. A Higher Education Provider with a track record of compliance will have the status 'Student Sponsor - Track Record'.

Yes No

Does your Confirmation of Acceptance for Studies (CAS) statement indicate that your English language ability was assessed by your institution or that you are a 'gifted' student?

Yes No

Save and continue

Cardiff university is a Higher Education Provider with a track record of compliance.

Please check your CAS.

If your CAS states that Cardiff University have assessed your English, answer 'Yes'. No further supporting document is needed.

If your CAS states that a Secure English Language Test (SELT) is needed (e.g. IELTS), en-

Step 4: Your dependant family

You will be asked to enter details about your dependant family members (usually children). You must enter this information whether they are travelling with you or not. Please enter exactly as it appears in their passport/ ID document.

Please note: If your family (spouse and children) will be applying with you as dependants, you will not be able to add them to this application form. You will need to fill out a separate form for each family member.

GOV.UK Visas and Immigration

1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Download and print

[Back](#)

People financially dependent on you

Does anyone rely on you for financial support?
Include both those travelling with you and those who are not.

This could include:

- children under 18
- children over 18 who live with you at home
- children who you look after all the time
- older relatives who need you for accommodation or other support

Yes No

[Will these dependants be included in my application?](#)

[Save and continue](#)

Step 5: Your parents' details

[Back](#)

Give details about your first parent

Give details about 2 of your parents.

[What if I do not have my parents' details?](#)

What is this person's relationship to you?

Mother

Father

Given names

Family name

If they do not have both a given and family name, enter their name(s) in the Give names field.

I only have the details of one parent

Enter your parents' details exactly as they appear in their passports. It does not matter which parent you put first. If your parent(s) has passed away, you can still enter their details here.

If you only have one parent, please select 'What if I do not have my parents' details' and the option below will appear. Select this option

[What if I do not have my parents' details?](#)

I only have the details of one parent

If you do not have information for either parent, then you can select this also. Please note you should only select this if your parents are **unknown** to you. If they do not have a passport, or you are unsure of exact dates of birth, you should still enter their information here as accurately as you can.

I do not have my parents' details

Step 6: Details about family members in the UK.

GOV.UK
Visas and Immigration

1. Start 2. **Application** 3. Documents 4. Declaration 5. Pay 6. Download and print

[← Back](#)

Family who live in the UK

Do you have any family in the UK?

This includes:

- immediate family - such as spouse, civil partner, parents or children
- grandparents or grandchildren
- your spouse or civil partner's family
- your child's spouse, civil partner or partner
- your partner, if you have lived with them for 2 out of the last 3 years

Yes No

Save and continue

About your relative

Their relationship to you

Given names

Family name

Country of nationality

What permission do they have to be in the UK?

Ask your relative for the answer if you do not know it.

They have a temporary visa

They are in the UK permanently

They do not have a visa and are not in the UK permanently

I cannot contact my relative

Please read the requirement and enter the details as accurately as possible.

Of course you can only enter the details of family members whose information is known to you. If you have the information, but are not in contact with your family member, you should still enter details and can indicate that contact is lost.

If you are not in contact with your relative in the UK, you can indicate this here

Step 7: Travel

Answer questions about your travel arrangements to the UK.

1. Start 2. **Application** 3. Documents 4. Declaration 5. Pay 6. Download and print

◀ Back

Travelling as part of an organised group

Will you be travelling to the UK as part of an organised group?
This includes travel companies or sports, work, or study groups.

Yes No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

If you are travelling independently and being met by a representative from Cardiff University this is **not** travelling as a group; enter 'no' here. If you are travelling with member of your family or friends only, answer 'no' here. In most cases you will answer 'no' here, only answer yes if you have booked travel with an agency/organisation as part of an organised travel group

Will you be travelling to the UK with someone who is not your partner, spouse, or dependant?

Yes No

Save and continue

If you are travelling with a friend or parent for example, select 'yes' and enter their details. If you are travelling alone or only with your partner and children, answer 'no'.

Step 8: Accommodation in the UK

Answer questions about where you will live when you are in the UK.

1. Start 2. **Application** 3. Documents 4. Declaration 5. Pay 6. Download and print

◀ Back

Staying with family

Who will you be staying with in the UK?
Choose only one person if your family lives at the same address. If you will not be staying with family, click 'save and continue'.

My brother

◀ You will be staying with another family member (for example an aunt, uncle or cousin)

Save and continue Cancel

[Return to this application later](#)

If you added a family member in the UK, you will be asked if you are staying with them. If you did not enter any family members, **this question will not appear.**

If you will not be staying with your family member, leave the box/boxes here empty and click 'save and continue'

Do you know where you will be staying in the UK?

Yes No

Save and continue

If you have not yet arranged accommodation enter 'No'. It is fine if you do not yet have a UK address. You will be asked to provide details about your temporary accommodation arrangements on the next screen. Please enter the details that you are able to; an example is provided below.

If you have already arranged accommodation enter 'Yes'. You will be asked to provide your UK address on the next screen.

1. Start 2. Application 3. Documents 4. **Declaration** 5. Pay 6. Download and print

◀ Back

Accommodation plans in the UK

Where do you plan to stay in the UK?
Give as much detail as you can - such as in a hotel, with friends or in private housing.

I plan to stay in a hotel and visit private rented properties upon arrival in Cardiff

415 characters remaining of 500 characters

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Step 9: Travel and visa application history: UK

The next questions are about your travel history to the UK. Please answer these as accurately as you can. You will also be asked to enter details of medical treatment in the UK during any visits, include any doctors or hospital visits if applicable

UK visa applications

You will be asked if you have applied for UK visas in the last 10 years. The question will be different if you travelled to the UK previously or if you have not:

Have you been issued with a UK visa in the past 10 years?

Yes No

If you have not previously been to the UK, you will be asked if you have been issued any visa for the UK. Answer accurately; include any visa application even if they were refused or if you did not travel.

Have you applied for leave to remain in the UK in the past 10 years?

Yes No

[What is leave to remain?](#)

If you have previously been to the UK, you will be asked if you have applied for **Leave to Remain** in the UK. This means a UK visa application made **IN** the UK in order to stay longer. Answer accurately, including any application even if refused/rejected.

If you have previously travelled to the UK, you will be asked if you have a UK National Insurance number (this is a reference number primarily for employment tax purposes: you would only have this if you applied for it while in the UK), UK drivers license, or have previously claimed any benefits in the UK. Answer accurately for yourself.

Step 10: Travel history: International

The next questions will be about your international travel history. Tell the Home Office how many times in the last 10 years you have travelled to any of the countries or travel areas listed. Enter your travel details from most recent to least recent.

Next, answer if you have visited any other countries (not those previously listed) in the last 10 years. Answer all questions as accurately as you can.

Step 11: Your planned travel information.

Enter information about your travel plans to the UK for your studies. This should be as accurate as possible. However, you are advised **NOT** to book flights before you receive your visa.

Please note the information about why this information is important:

[Why is this information important?](#)

If your application is successful, you will be granted a visa to enter the UK. The visa will only be valid for entry to the UK for 90 days. If your visa expires before you travel to the UK, you will have to apply for a replacement visa.

Step 12: Immigration History

You will be asked several questions about any problems with your immigration history to the UK and elsewhere. Please make sure to read all questions carefully. You must answer truthfully and accurately.

Please note that if you have previously been refused a visa, and this decision was later over-turned and the visa granted, you must still include information about the situation here.



[Back](#)

Immigration history

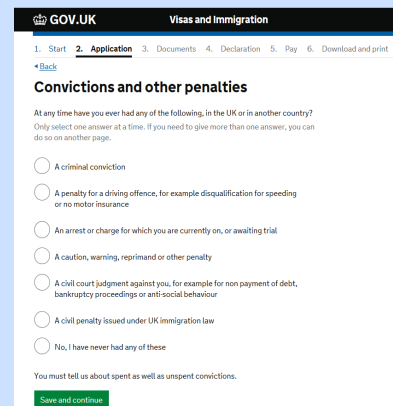
For either the UK or any other country, have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

Step 13: Criminality

Answer questions about criminal convictions in the UK or any other country, and about war crimes and terrorist activities.

Again it is important that you read each point carefully and answer all questions honestly.



GOV.UK Visas and Immigration

1: Start 2: **Application** 3: Documents 4: Declaration 5: Pay 6: Download and print

[Back](#)

Convictions and other penalties

At any time have you ever had any of the following, in the UK or in another country?
Only select one answer at a time. If you need to give more than one answer, you can do so on another page.

A criminal conviction

A penalty for a driving offence, for example disqualification for speeding or no motor insurance

An arrest or charge for which you are currently on, or awaiting trial

A caution, warning, reprimand or other penalty

A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour

A civil penalty issued under UK immigration law

No, I have never had any of these

You must tell us about spent as well as unspent convictions.

[Save and continue](#)


Step 14: You will be asked about whether you have been employed by a list of particular employers. Declare whether you have previously worked for any of the types of organisations listed. It is important again to answer accurately as omission of information can delay and effect your application.

If relevant, give details including name of employer, dates worked, job title and brief description

Step 15: details of your course and educational sponsor

The next details are about the University and your course.

Please enter the details exactly as written on your CAS and presented here



Visas and Immigration

[1. Start](#) **[2. Application](#)** [3. Documents](#) [4. Declaration](#) [5. Pay](#) [6. Download and print](#)

[← Back](#)

Sponsor licence number and address

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.

What is your sponsor licence number?
 

Sponsor's address

Town/City

Postcode

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)

This is the unique reference number for Cardiff University. You must ensure this is correctly entered.

If you have been issued a CAS for a different university, not Cardiff, you will not be able to use this CAS to apply for a visa to join us. You must get a CAS issued by Cardiff University and use this to apply for your student visa.

When entering the type of sponsor, please select 'Higher Education Provider with a track record of compliance'.


Place of Study

What type of sponsor will you be studying with?

The [Register of Student sponsors](#) sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor – Track Record'.

- Independent School
- Higher Education Provider
- Higher Education Provider with a track record of compliance
- Overseas Higher Education Provider
- Publicly Funded College
- Private Provider

Cardiff University is a Higher Education Provider with a track record of compliance



You will be asked to enter your course start and end dates: please enter them exactly as written on your CAS.

GOV.UK Visas and Immigration

1. Start **2. Application** 3. Documents 4. Declaration 5. Pay 6. Download and print

[Back](#)

Primary site of study

Is this the site where the majority of your study will take place?

Cardiff University Registry
McKenzie House
30-36 Newport Road
Cardiff
CF24 0DE

Yes No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Click 'Yes'

Step 16: Your course application

GOV.UK Visas and Immigration

1. Start **2. Application** 3. Documents 4. Declaration 5. Pay 6. Download and print

[Back](#)

UCAS details

Did you apply for your course through UCAS?

Yes No

[What is UCAS?](#)

The Universities and Colleges Admissions Service (UCAS) is an organisation whose main role is to operate the application process for British universities. Most undergraduate and some postgraduate students apply to universities through the [ucas.com](#) website.

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Most Undergraduate students (Bachelors) will apply through UCAS, so click 'Yes' if this applies and provide your UCAS personal identification number.

Most Pre-sessional English and Postgraduate students (Masters, PhD) will apply directly to Cardiff University and can click 'No' to this question.

Step 17: Academic Technology Approval Scheme

1. Start 2. **Application** 3. Documents 4. Declaration 5. Pay 6. Download and print

◀ Back

Academic Technology Approval Scheme (ATAS)

Students of certain sensitive subjects, knowledge of which could be used in programmes to develop weapons of mass destruction or their means of delivery, will need to apply for an ATAS certificate before they can study in the UK. You can [find out if you need an ATAS certificate here](#).

Do you need to obtain permission from the ATAS?

Yes No

What is your Academic Technology Approval Scheme (ATAS) reference number?

This is the reference number on the ATAS clearance certificate issued to you by the Foreign and Commonwealth Office.

123457

Save and continue

[Return to this application](#)

▶ [Show and edit application](#)

Pre-sessional English students with a CAS for Pre-sessional only will not need an ATAS certificate. If you have a **combined CAS** for pre-sessional **and your main course of study**, you will need to provide your ATAS clearance certificate if your course requires ATAS when you make your visa application.

Your CAS will state whether your course needs an ATAS clearance certificate. Check carefully.

Please note that if your course **does** require an ATAS clearance, you will need to have this **before** you can submit your visa application.

Further information regarding ATAS and the application procedure can be found on our [ATAS webpage](#).

If ATAS applies, click yes and enter the ATAS reference number.

Otherwise click 'No' and continue.

Step 18: Official Financial Sponsorship

1. Start 2. **Application** 3. Documents 4. Declaration 5. Pay 6. Do

◀ Back

Future official financial sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?

Yes No

[What is an official financial sponsor?](#)

Examples of an official financial sponsor include the UK Government or your home Government, a university, or an international company or organisation. Examples of support may include a scholarship, internship, fellowship or training programme.

Save and continue

Please check the description of an official financial sponsor here. Only if you are being sponsored for your studies by such an agency, enter 'Yes' here.

If you or your parents are paying for your studies, then you are not financially sponsored. Enter 'No' here.

Step 19: Further course information

You will find all the course information listed on your [CAS email](#). Please enter it accurately here.

Course information

Name of sponsor institution (school/college/university)

Course name

Qualification you will get

This is the level of the qualification you will receive at the end of your course.
 If you are unsure about the level of your qualification, [find out what qualification levels mean here](#) or ask your sponsor institution.

Course start date

IMPORTANT: your CAS will list the level of your course as an NQF number, e.g. NQF 7. The form will have this listed as RQF number. Therefore, if your CAS states NQF 7, select the option with RQF 7 from the dropdown menu. The levels are as follow:
 Bachelors/undergraduate Study: RQF 6
 Masters study: RQF 7
 PhD study: RQF 8

Continuing a course of study

Are you applying to continue on the same course of study?

Select yes if you have been granted permission for this course before. For example, you may need to resit exams.

Yes No

If you are joining for a new course of study, select no here.

If you are already studying on your course and have returned to your home country to apply for further permission for that same course, enter 'yes' here.

Step 20: Fees and financial requirements

GOV.UK Visas and Immigration

1. Start 2. **Application** 3. Documents 4. Declaration 5. Pay

[Back](#)

Accommodation payments

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation.

Yes No

[Save and continue](#)

[Return to this application later](#)

Only answer 'Yes' here if you have paid for accommodation DIRECTLY to Cardiff University. You will only be able to deduct a maximum of £1483 for accommodation from your living expenses, even if you have paid more.

If you will be living in private halls (e.g. Liberty Living) or in private accommodation you must enter 'No' here, even if you have made payments.

Next enter information regarding your course fees. This can be found on your CAS.

If you have paid money towards tuition fees, make sure that this is stated on your CAS statement. If not, contact the [Student Visa Compliance Team](#) **before** submitting your visa application and ask that your CAS is updated with the course fees you have already paid.

It is important that you have this as evidence of any payments made. If it is omitted your visa could be refused due to insufficient funds.

The screenshot shows the 'Course fees' section of the GOV.UK visa application process. It includes a progress bar with steps: 1. Start, 2. Application (highlighted), 3. Documents, 4. Declaration, 5. Pay, 6. A 'Back' link is provided. The main heading is 'Course fees'. Below it, a question asks: 'What are your course fees for your first year?' followed by explanatory text: 'If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.' There is a text input field for the amount in pounds (£). Below this, another question asks: 'Have you or your parent(s) or legal guardian(s) already paid any of your course fees?' with instructions: 'Please select No if your course does not have a fee.' There are two radio button options: 'Yes' and 'No'. A green 'Save and continue' button is at the bottom.

If you have not paid anything towards your fees, enter 'no' here.

Enter 'Yes' only if you have made payment and it is stated on your CAS. You will then enter the amount you have paid.

The screenshot shows the 'Student Loan' section of the GOV.UK visa application process. It includes a progress bar with steps: 1. Start, 2. Application (highlighted), 3. Documents, 4. Declaration, 5. Pay, 6. Download and print. A 'Back' link is provided. The main heading is 'Student Loan'. Below it, text states: 'You must show that you have enough money to cover your course fees and living costs. Read the guidance to find out how much money you need to show and what documents you can use as evidence.' The question is: 'Are any of the maintenance funds required for this application in the form of a student loan?' with 'Yes' and 'No' radio button options. Below this, another question asks: 'Have you already received your student loan?' with 'Yes' and 'No' radio button options. A green 'Save and continue' button is at the bottom.

If you are receiving money as a **STUDENT LOAN**, provide details here.

If you or your family have taken out private loans, this is not relevant here. Answer 'no'.

The following questions are all regarding the money that you must show for your studies. The Home office are very strict on the financial requirements and you must ensure that you meet them fully

You will need to show that you have held the following money for 28 consecutive days immediately before you submit your visa application.

Course length	Amount to be shown
Less than 9 months	Full course fee +£1,136 for each month of course length
More than 9 months	1 st year course fee + £10,224 (£1,136 x 9 months)

Any money you have paid towards your tuition fees can be deducted from the required total amount of money you have to show. You can also deduct a maximum of £1,483 for money paid to Cardiff University for accommodation (money paid to private landlords or halls cannot be deducted). To prove the amounts you have paid you will need to provide an original paper receipt or the amount paid must be shown on the CAS statement.

If you are officially financially sponsored for your fees and the full maintenance amount, you will not need a bank statement. Your financial sponsor will issue you with a sponsor letter.

Further information regarding the financial requirements for a student visa can be found in our [‘Guide to applying for a student visa from overseas’](#). Please read the guide carefully as the UKVI are very strict regarding the financial requirements.

Visas and Immigration

1. Start
2. Application
3. Documents
4. Declaration
5. Pay
6. Download and print

[◀ Back](#)

Maintenance funds

You must show that you have enough money to cover your course fees and living costs. [Read the guidance document](#) to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

Yes
 No

Save and continue

If you are providing bank statements in support of your application that are in your own name, or if you are sponsored for your studies and the letter is in your name, enter 'Yes' here.

[Back](#)

Maintenance funds

You must show that you have enough money to cover your course fees and other costs. [Read the guidance document](#) to find out how much money you need and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account in your name on it?

Yes No

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

Yes No

Do you have permission from your parent(s) or legal guardian(s) to use this money?

Yes No

How can you prove they are your parent(s) or legal guardian(s)?

Birth certificate

Adoption certificate

Court document

[Save and continue](#)

If you are providing bank statements in your **PAR-ENTS'** name, enter 'No' here

Please note, you can use financial evidence in the name of your parents or legal guardians, other family members documents cannot be used.

If supported by your parents or legal guardians, you will need to provide documents listed here in addition to your parents' bank statements.

Further details regarding this can be found in our '[Guide to applying for a student visa from overseas](#)'. You can download this from the same page you accessed this guide.

Step 21: Additional information

GOV.UK Visas and Immigration

1. Start 2. **Application** 3. Documents 4. Declaration 5. Pay 6. Download and print

[Back](#)

Additional information about your application

If you needed to add more information about your application but were not able to, you can write it here.

If there is no further information you want to add, click the 'Save and continue' button.

Add further details:

Maximum of 1,000 characters

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

If you wish to clarify any details about your application you can do so here. You do not have to write anything in this section.

When everything is complete, press 'Save and continue'

Step 22: Check your answers

You will now see a summary page of all the information entered. It is important that you check this carefully. If anything is incorrect, return to that section and correct it. When you are happy that everything is accurate and complete, click 'continue'.

Step 23: Supporting documents

GOV.UK Visas and Immigration

1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Download and print

[Back](#)

Documents showing the required maintenance funds

You must provide documents showing that you have the required maintenance funds to cover living costs for you and any of your dependants while you are in the UK.

For information on how much money you need to show, [refer to the guidance document here](#).

Enter details about the financial documents you will send. You will be able to provide details of several documents if you need to.

If your money is held in a different country, you can check whether your bank is on the [list of acceptable and unacceptable financial institutions here](#).

Financial institution (such as a bank or building society)

Type of document

Statements from a personal bank or building society account

Building society passbook

Letter from a bank, building society or other recognised financial institution

Enter the name of your or your parents' bank here. Select the type of document you will submit. In most cases this will be 'statements...'

If you are sponsored, you will still be asked to complete this page. Enter the name of your sponsor in the box and select 'letter..'

If you are a national of one of the countries listed in [Appendix Student \(paragraph 22.1\)](#) ('low risk' countries) and are applying in that country, you will qualify for the Differentiation Arrangement

You will not have to provide your financial and academic documents at the point of application and you will not see the document section above. While you do not have to provide them, please make sure that you have them available. The Home Office reserve the right to request this information. If they exercise this right, you must be able to provide the required documents within a short timeframe.

GOV.UK Visas and Immigration

1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Download and print

[Back](#)

Documents

Mandatory documents

These documents are mandatory and you must provide them as part of your application. Tick the box to agree that you will provide each document:

The passport or travel document for Jane Doe from China

Other documents

If you do not provide these documents, your application may be delayed or refused.

Statements from a personal bank or building society account (my bank)

If you provided any qualification documents to your sponsor for them to issue your CAS, you must submit these documents (originals and translations). For example, you might have sent your sponsor your original certificate of qualification or transcript of results.

Your checklist will have a list of other documents you might want to send in. You can print off the checklist and appointment details when you have finished your application.

Tuberculosis test results

You may need to be tested for tuberculosis (TB). If your test shows that you do not have TB, you will be given a certificate which is valid for 6 months from the date of your x-ray. Include this certificate with your UK visa application. [Check](#) if you need to get tested.

[Save and continue](#)

Tick off all of the documents in the list (and ensure that you have originals of all of them that meet UKVI requirements) and press 'Save and continue'

Certain nationals will require a TB test certificate as part of their application. To check if this applies to you, you can click on the link within the form here.

Click 'save and continue'. Next, you will see the list of documents again. Check that everything is correct before clicking 'Continue'

Please note: It is your responsibility to ensure you are aware of and can provide all documents required for your Student Visa application. You can check what you need by referring to our document '[A guide to applying for a student visa from overseas](#)' which you can download from the same webpage you downloaded this guide. You should also refer to the [Home Office Policy guidance for student applications](#) directly.

Step 24: Confirm that you understand and accept the conditions and declaration sections

Conditions

If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you are able to work in the UK.

If you stay in the UK without permission:

- You can be detained
- You can be prosecuted, fined and imprisoned
- You can be removed and banned from returning to the UK
- You will not be allowed to work
- You will not be able to rent a home
- You will not be able to claim any benefits and can be prosecuted if you try to
- You can be charged by the NHS for medical treatment
- You can be denied access to a bank account
- DVLA can prevent you from driving by taking away your driving licence

I confirm that I understand and accept these conditions

[Save and continue](#)

Declaration

I agree to the [terms and conditions](#).

I understand that if false information is given, the application can be refused and I may be prosecuted, and, if I am the applicant, I may be banned from the UK.

I confirm that:

- I am the applicant aged 18 or over
- I am the applicant aged under 18
- I am the parent or legal guardian of the applicant who is aged under 18 and completing and submitting the form on their behalf
- I am submitting the form on behalf of the applicant

[I accept the above](#)

Read the declaration carefully and click the button to confirm that you 'accept the above'.

Please note: You must accept the conditions written here to proceed with your application.

Step 25: Pay IHS and application fees.

GOV.UK
Visas and Immigration

1. [Start](#) 2. [Application](#) 3. [Documents](#) 4. [Declaration](#) **5. Pay** 6. [Download and print](#)

[◀ Back](#)

Immigration Health Surcharge (IHS)

You must pay your Immigration Health Surcharge (IHS) before you can complete your visa application. You will pay your IHS on another website, then return to this site to complete and pay for your application.

If you are exempt, you will still need to get a reference number from the IHS website.

Your IHS reference number will automatically be included on your application once you pay and return to this site.

! **Your answers will be locked when you go to the IHS website, even if you do not pay your IHS straight away. If you need to make any changes to your answers you must do so now.**

[Check your answers](#)

[Go to IHS website](#)

[Save and continue](#)

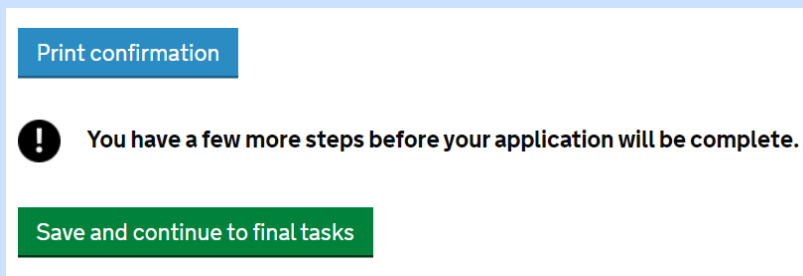
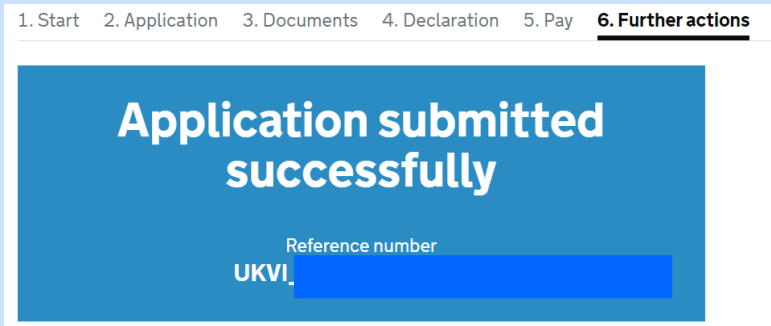
[Return to this application later](#)

The form is now complete and the next step is to pay for the Immigration Health Surcharge (IHS). Further information regarding this can be found in our '[Guide to applying for a student visa from overseas](#)' .

Click 'Go to IHS website' and complete all steps to make your payment. You will be required to re-enter some of your course details, please use your CAS to do this.

After you complete payment, you will be directed back to this application form to pay the application fee.

You must pay the application fee to finalise submission of your application. Once you have paid, you will see the following confirmation screen. You will also be emailed confirmation of application submission.



Print the confirmation either on paper or as a PDF to your device as confirmation of submission

You must then click 'save and continue to final tasks' in order to upload your supporting documents and book your biometric appointment: this is an essential part of the application process.

Section 3

Book and attend your Visa Application Centre (VAC) appointment.

The next screen will remind you of the final tasks you must complete. Please download your document

checklist to take to your biometric appointment, please check the TB requirements if you have not done so already.

Further actions you must complete

There are some more actions below that you must complete. **Your application may not be successful** if you do not complete the mandatory actions.

Mandatory actions

Download your supporting documents checklist Download checklist

You must download your supporting documents checklist and print it for when you provide your biometrics. This document will only be available to download until 06 September 2025.

Get a tuberculosis test, if required Check requirement

You must check if you need to be tested for tuberculosis (TB). If your test shows that you do not have TB, you will be given a certificate which is valid for 6 months from the date of your xray. Include this certificate with your UK visa application.

Make arrangements to provide your documents and biometrics Provide documents and biometrics

You must make arrangements to provide your documents and biometrics (fingerprints and facial photograph) with our commercial partner.

Click 'Provide documents and biometrics' to book your VAC appointment. You will be transferred to the UKVI's commercial partner website

You will be linked directly to the commercial partner for your country. This may vary between countries, but will in most cases be VFS global.

You will need to agree to any terms and conditions on the website.

You will then access the booking system. You will be able to select your Visa Application Centre location within your selected country.

You will also be able to **upgrade** your application from standard to priority or super priority, if available, at the point of booking.

The category of application effects the [expected processing time](#) as follows:

Choose your visa service*

(If you need a faster Visa decision, please choose one of UKVI's priority services - Priority Visa or Super Priority Visa if available). Details of UKVI service standards are available on their website (www.gov.uk)

Standard Visa

Standard: 3 weeks in most locations, delays occur during peak application periods

Priority: 5 working days from date of VAC appointment

Super-priority: 1 working day from date of VAC appointment.

Please also allow approximately 5 working days for all application for VAC notification and return

Please note that VACs will also offer valued-added services such as a premium lounge, or various upgraded packages; this is different to a priority or super-priority visa application and will not speed up application processing. Please do check and select carefully to ensure you add only the service you want.

As part of the booking process, you will be able to **upload your supporting documents** or pay to be assisted in this process. Please do ensure that you are aware of all documents needed and upload each one or take it to your appointment as applicable.

Once booked, please attend your appointment as scheduled and await the decision.

Assistance from us beyond this point is limited. You will need to attend the appointment as scheduled with all of your supporting documents and wait for your application to be processed.

Details of application processing times can be found here:

[Visa processing times: applications outside the UK - GOV.UK](#)

Important Note About Your Supporting Documents:

Please use the [Student Route Caseworker Guidance](#) to ensure that you meet the requirements for all documents. Please be aware that the Home Office make frequent changes and you should always refer to current Home Office information and read the full guidance provided:

<https://www.gov.uk/student-visa>

If you encounter difficulties, contact us for advice on how to proceed:

<https://studentconnect.cardiff.ac.uk>



Immigration advice and services regulated by the Immigration Services Commissioner

Disclaimer: Whilst every effort has been made to ensure the accuracy of the information herein, Cardiff University can accept no responsibility for errors or omissions.

Cardiff University is not responsible for the content or reliability of the linked websites and does not necessarily endorse the views expressed within

The government makes changes to the immigration rules and procedures on a regular basis, so it is important that you check the current guidance and rules when applying for a visa. For further information visit [UKCISA](#) and the [Home Office](#) websites