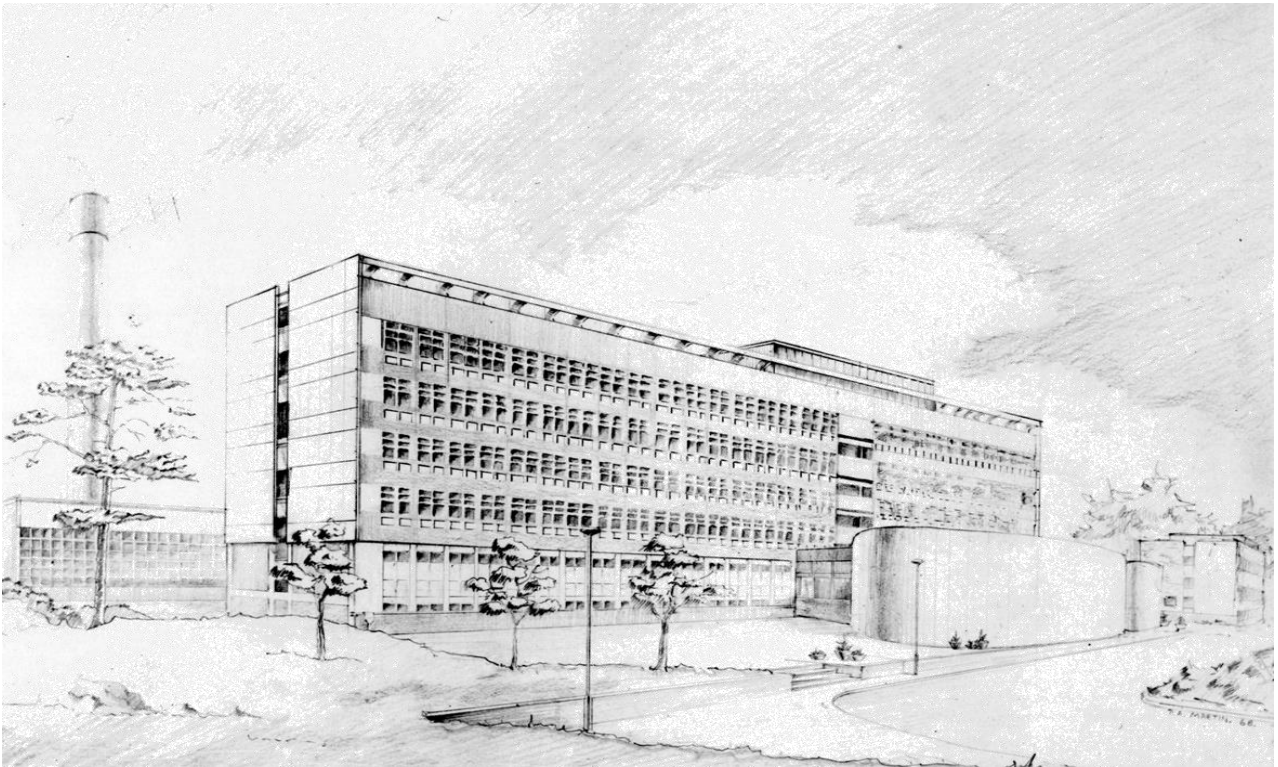


# Induction and Enrolment for BDS Year 1 Programme

2019/20



# INDUCTION AND COURSE INFORMATION

Click on the links below to find out more about your Biosciences and Dental School Induction Days

Monday 23 <sup>rd</sup> to Thursday 26 <sup>th</sup> September:	Freshers' week – Student Union Activities
Tuesday 24 <sup>th</sup> September:	<a href="#">School of Biosciences Induction and Enrolment Day</a>
Friday 11 <sup>th</sup> October:	<a href="#">Dental School Induction and Enrolment Day</a>

## Monday 23<sup>rd</sup> to Thursday 26<sup>th</sup> September: Freshers' Student Union Activities

To book your tickets for this event and to find out more please use the following link: [Freshers week](#)

## Tuesday 24<sup>th</sup> September: ID Card Collection

In order to minimise delays at enrolment in **Room E1.22, Sir Martin Evans Building**, arrival times have been staggered as follows:

9.30am - student surnames A-L

10.05am - student surnames M-Z

## ID Card Collection

Prior to enrolment, students should collect their Cardiff University Identity card. Full details can be found at: [Enrolment](#) (First year dental students are based primarily at Cathays campus and attend [School Induction in the School of Biosciences](#))

To avoid having to queue, it is advisable to collect your card as early as possible when you arrive in Cardiff, and early in the day.

## Friday 11<sup>th</sup> October: Dental School Induction

Once you arrive at the School, you will meet the Head of School and other senior academics who will work with you throughout your time on the programme, as well as the Student President who will introduce you to student life in Cardiff.

Follow this link to see what the day holds for you. [Dental School Induction and Enrolment Day](#)

## IMPORTANT INFORMATION

**If you have not fulfilled the non-academic conditions you will NOT be eligible to enrol on the course.**

## NON-ACADEMIC REQUIREMENTS

### Disclosure and Barring Service Form

All offers made by the Dental School are conditional upon satisfactory completion of a DBS Enhanced Disclosure and Barring Service form. Although places have now been confirmed through UCAS to avoid delays in the allocation of accommodation, all offers remain conditional upon receipt of your DBS certificate and a Health check within the first few weeks of your course.

### Compulsory Occupational Health Appointments you MUST attend

During your first year you are required to attend an occupational health appointment, this is a requirement of the course and failure to attend an appointment could lead to withdrawal. Appointments are currently being scheduled and you will be contacted via email once your appointment has been arranged. **Please note that you will need to bring some form of I.D. with you e.g. Student card, driving license or passport.** Your appointment will take place at **The Student Support Centre, 2<sup>nd</sup> Floor of Cardigan House on The Heath Park Campus**, please see the link below if you require directions. If you are unable to make your scheduled appointment, please contact the Dental School Undergraduate Student Centre immediately.

## YOUR LEARNING

## **Timetable**

Your timetable will be available online via MyTimetable using the link: [My Timetable](#). You will need to check your timetable regularly for updates and possible changes. Any changes that are made in term will be communicated to you through Learning Central and on some occasions via text message and email, so please make sure your mobile number is correct on your SIMS record.

## **Dental development and feedback system: LIFTUPP**

The Dental School has implemented a development and feedback system - LIFTUPP (Longitudinal Integrative Foundation Training Undergraduate to Postgraduate Pathway). The software system tracks students through a combination of observation and feedback, enabling you to meet Learning Outcomes at an appropriate level of independence, and ensuring that you receive the maximum possible input and diversity in your development process. Such LIFTUPP feedback is entered using an iPad on clinics and within Laboratories and is a personalised system with a student interface for you to access in order to view, inform and reflect on your progress and development.

## **Learning Central**

All course information and announcements are notified to students via the electronic noticeboard, Learning Central. The link to this is: [Learning Central](#)

## **Anatomy preparation**

Watch this video about anatomical terminology to help you prepare for your year at Biosciences.  
<https://www.youtube.com/watch?v=kvHWnJwBkmo&feature=youtu.be>

It is ideal to obtain your own anatomy textbook because you will use it almost daily for your studies and there is demand for these texts from the Biomedical Library.

## **Core text**

### **\*The Anatomical Basis of Dentistry**

**Liebgoth 4<sup>th</sup> edition – 2017 (Mosby/Elsevier) £75.59**

This anatomy text is designed and written specifically for the dental profession. All chapters are liberally sprinkled with clinical notes relevant to dental practice, and there is a whole chapter devoted to clinical anatomy.

You will receive further reading advice once you start your programme - you can seek guidance from your Academic Topic Leads.

As anatomy is a new topic for many of you there are a number of resources to help you before you begin your studies. This material has been developed to help you understand the terminology required for this element of the foundation theme and beyond. Please take your time to access this information, as it has been requested by your peers and is an excellent resource.

<http://anatomyzone.com/>

[https://www.youtube.com/playlist?list=PL8dPuuaLjXtOAKed\\_MxxWBNaPno5h3Zs8](https://www.youtube.com/playlist?list=PL8dPuuaLjXtOAKed_MxxWBNaPno5h3Zs8)

## **Personal Tutor**

During your first week, you will meet your Personal Tutor who will support and guide you through Year 1.

## HOW WE WILL KEEP IN TOUCH

### Email and Text

Please note that this email has been sent to your home email address. Future correspondence will **only** be sent to your university address, so please make sure you check this email account regularly.

In order to inform the class of any urgent matters, we can contact you by text. Please ensure your correct mobile phone number is attached to your SIMS record.

## HELPFUL INFORMATION

### **Tuition Fee Information**

### **Residences**

### **Student Support**

### **School Information & Enrolment**

You may find the information on the following web links useful:

[Information for new students](#)

[Information about accommodation](#)

### **Locations**

Maps of all areas of the University both at Park Place and Heath Park can be found at: [Locations](#)

## SUPPORTING YOU

### **Biosciences**

The Education office in Biosciences is on the ground floor of the Sir Martin Evans building, East wing - Room E0.25. Open 8.45am - 4.45pm, Monday to Friday except Wednesday when the office is open 8:45am-1:45pm.

### **The Dental School**

The Undergraduate Student Centre (USC) in the Dental School is on the 1<sup>st</sup> Floor, administrative wing – Room 128. Open 8.00am – 5.00pm, Monday to Thursday (term time only) and Friday 8.00 – 4.30pm.

### **Biosciences contact details:-**

#### **Course Information**

Dr T P Higgins

Year 1 BDS Course Leader

Tel No: 029 2087 6055

Email: [HigginsTP1@cardiff.ac.uk](mailto:HigginsTP1@cardiff.ac.uk)

#### **Timetabling**

Miss Rubi Diaz

Tel No: 029 2087 4119

Email: [DiazR@cardiff.ac.uk](mailto:DiazR@cardiff.ac.uk)

#### **General Queries**

Education Office

Tel No: 029 2087 5883

Email: [OfficeUG@cardiff.ac.uk](mailto:OfficeUG@cardiff.ac.uk)

### **Dental School contact details:-**

#### **Course Information**

Mr Paul Milward

Year 1 BDS Course Leader

Tel No: 029 2251 0640

Email: [Milward@cardiff.ac.uk](mailto:Milward@cardiff.ac.uk)

#### **Timetabling**

Mrs Cheryl Moorcraft

Tel No: 029 2074 8366

Email: [MoorcraftCL@cardiff.ac.uk](mailto:MoorcraftCL@cardiff.ac.uk)

#### **General Queries (e.g. lockers, ID badges, scrub tops)**

Undergraduate Student Centre (USC)

Tel No: 029 2074 2468

Email: [dentaloffice@cardiff.ac.uk](mailto:dentaloffice@cardiff.ac.uk) &  
[dentalusc@cardiff.ac.uk](mailto:dentalusc@cardiff.ac.uk)

