

Academic & Student Support Services  
Academic Registrar  
Simon Wright LLB  
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*Simon Wright LLB*



Sent by email to [d.f.edgar@city.ac.uk](mailto:d.f.edgar@city.ac.uk)

09 August 2015

Dear Professor Edgar,

**Re: Institutional Response: External Examiner Annual Report 2014 – 2015**

I am writing further to the receipt of your External Examiner's Report for the BSc in Optometry.

In accordance with our standard practice, a copy of the Report is being forwarded to the School concerned, who will use its contents to help inform its Annual Review and Enhancement process. The University is pleased to note your positive comments, including:

- 1. your positive indications regarding the programme structure, academic standards and assessment process;**
- 2. your particular commendation of the “well-constructed, challenging exam papers and thorough marking schemes”;**
- 3. your positive comments regarding the “Marking coversheet” employed in some modules;**
- 4. your report of “excellent support” provided by the School;**
- 5. your commendation of the Special Assessment Log Book completed by final year students.**

Your Report does not appear to raise any specific issues that require a more detailed response. Accordingly, the School has not been asked to respond formally to the Report.

I hope that you will find this response satisfactory and thank you for your continued support of the programme. We are most grateful for your valuable input into this process.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University Student Intranet and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners.

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Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright  
Academic Registrar