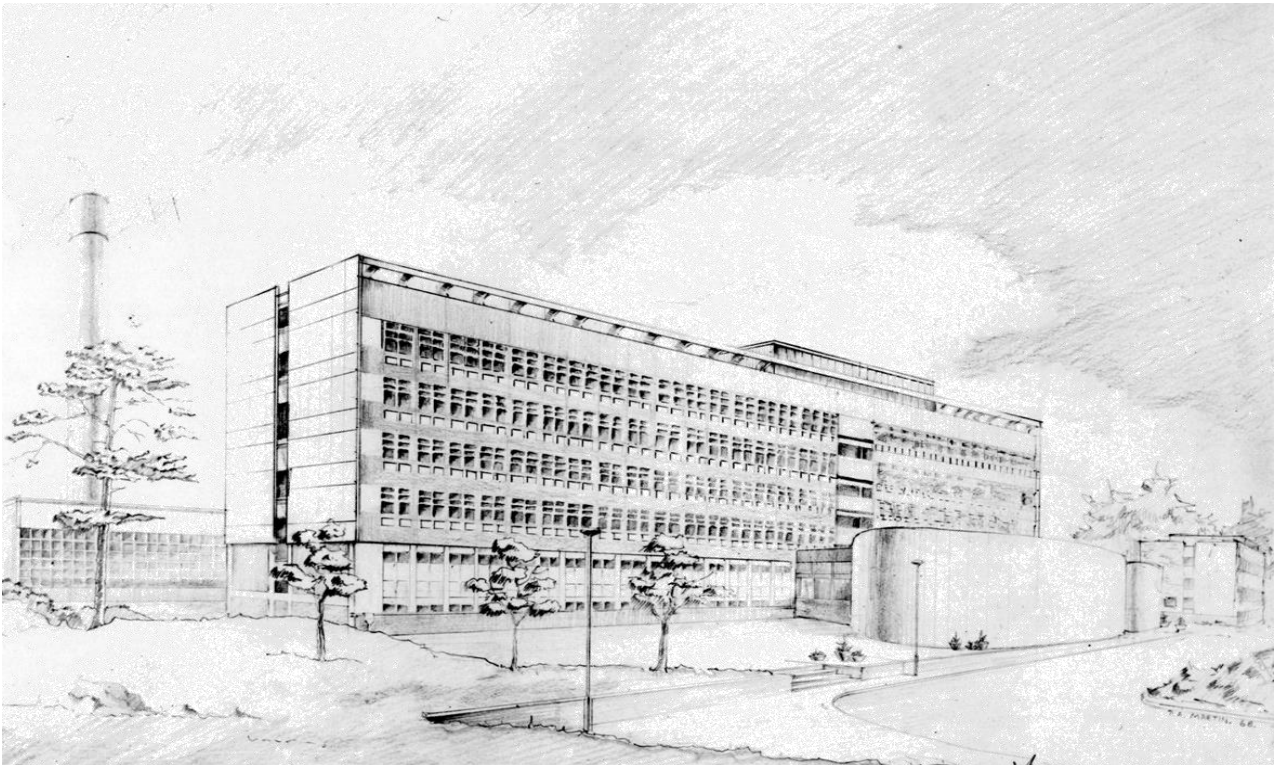


# Induction and Enrolment

## BSc Dental Therapy and Hygiene & Diploma Dental Hygiene Programmes

### Year 1

2019/20



# INDUCTION AND COURSE INFORMATION

<b>Monday 16<sup>th</sup> to Thursday 19<sup>th</sup> September:</b>	Freshers' week – Student Union Activities
<b>Monday 16<sup>th</sup> September:</b>	Dental School Induction ( <i>See Page 4 for Programme</i> )

## **Monday 16<sup>th</sup> to Thursday 19<sup>th</sup> September: Freshers' Student Union Activities**

To book your tickets for this event and to find out more please use the following link: [Freshers' Week](#)

## **Monday 16<sup>th</sup> September: Dental School Induction**

Once you arrive at the School, you will meet the Head of School and other senior academics who will work with you throughout your time on the programme, as well as the Student President who will introduce you to student life in Cardiff.

### **IMPORTANT INFORMATION**

**If you have not fulfilled the non-academic conditions you will NOT be eligible to enrol on the course.**

## **NON-ACADEMIC CONDITIONS YOU MUST MEET**

### **Disclosure and Barring Service Form**

All offers made by the Dental School are conditional upon satisfactory completion of a DBS Disclosure and Barring Service form. Although places have now been confirmed through UCAS to avoid delays in the allocation of accommodation, all offers remain conditional upon receipt of your DBS certificate and a Health check within the first few weeks of your course. Please see DBS information sent to you previously.

### **Compulsory Occupational Health Appointments you have to attend**

During your first year you are required to attend an occupational health appointment, this is a requirement of the course and failure to attend an appointment could lead to withdrawal. Appointments are currently being scheduled and you will be contacted via email once your appointment has been arranged. **Please note that you will need to bring some form of I.D. with you e.g. Student card, driving license or passport.** Your appointment will take place at **The Student Support Centre, 2<sup>nd</sup> Floor of Cardigan House on The Heath Park Campus**, please see the link below if you require directions. If you are unable to make your scheduled appointment, please contact the Dental School Undergraduate Student Centre immediately via the contact details at the end of this pack.

## **YOUR LEARNING**

### **Timetable**

Your timetable will be available online via MyTimetable using the link: [My Timetable](#). You will need to check your timetable regularly for updates and possible changes. Any changes that are made in term will be communicated to you through Learning Central and on some occasions via text message and email – so please make sure your mobile number is correct on your SIMS record.

## YOUR LEARNING

### **Dental development and feedback system: LIFTUPP**

The Dental School has implemented a development and feedback system - LIFTUPP (Longitudinal Integrative Foundation Training Undergraduate to Postgraduate Pathway). The software system tracks students through a combination of observation and feedback, enabling you to meet Learning Outcomes at an appropriate level of independence, and ensuring that you receive the maximum possible input and diversity in your development process. Such LIFTUPP feedback is entered using an iPad directly on clinics and within Laboratories and is a personalised system with a student interface for you to access in order to view, inform and reflect on your progress and development.

### **Learning Central**

All course information and announcements are notified to students via the electronic noticeboard, Learning Central. The link to this is: [Learning Central](#)

### **Personal Tutor**

During your first week, you will meet your Personal Tutor who will support and guide you through Year 1.

## HOW WE WILL KEEP IN TOUCH

### **Email and Text**

Please note that this email has been sent to your home email address. Future correspondence will **only** be sent to your university address, so please make sure you check this email account regularly.

In order to inform the class of any urgent matters, we can contact you by text. Please ensure your correct mobile phone number is attached to your SIMS record, or we won't be able to contact you.

## HELPFUL INFORMATION

### ***Tuition Fee Information***

### ***Residences***

### ***Student Support***

### ***School Information & Enrolment***

You may find the information on the following web links useful:

[Information for new students](#)

[Information about accommodation](#)

### **Locations**

Maps of all areas of the University both at Park Place and Heath Park can be found at: [Locations](#)

## SUPPORTING YOU

### ***The Dental School***

The Undergraduate Student Centre (USC) in the Dental School is on the 1<sup>st</sup> Floor, administrative wing – Room 128. We are open 8.00am – 5.00pm, Monday to Thursday (term time only) and Friday 8.00am – 4.30pm.

### ***Dental School contact details:-***

### ***Course Information and General Queries***

Undergraduate Student Centre (USC)

Tel No: 029 2074 2468

Email: [dentalusc@cardiff.ac.uk](mailto:dentalusc@cardiff.ac.uk)

### ***Timetabling***

Mrs Julie Morris

UG Programme and Timetabling Officer

Tel No: 029 2074 6803

Email: [MorrisJ20@cardiff.ac.uk](mailto:MorrisJ20@cardiff.ac.uk)

# INDUCTION DAY PROGRAMME

Monday 16 September 2019

Small Lecture Theatre, Dental School

TIME	TOPIC	CONTENT
9.00	Welcome from the Dental Head of School: Professor Alastair Sloan	
9.15	The School of Dentistry & Fitness to Practise	Your course and you.
9.45	The Dental Team	An overview of the roles and responsibilities of Therapists, Hygienists and Dental Technologists.
10.15	Cardiff & Vale University Local Health Board	An overview of the University Health Board and its key activities and functions, including issues relating to the care of patients, patient records, confidentiality and undergraduate responsibilities whilst working in the University Dental Hospital.
10.45	<b>Break</b>	
11.00	My Timetable	An overview of the year's teaching and student support.
11.20	Health and Safety	An overview of Health and Safety within the University Dental Hospital and associated educational facilities.
11.55	Safe Return of Instruments/Kits for Reprocessing	
12.10	Student Voice	
12.30	<b>Lunch Break</b>	
13.30	Assessment and Feedback	An overview of assessment and feedback procedures and expectations.
14.00	Plagiarism/Unfair Practice	Information on the Cardiff University plagiarism and Unfair Practice policies.
15.00	Dental Student Society	An overview of the Dental Students Society and student life.