



## EXTERNAL EXAMINER ANNUAL REPORT FORM

Guidance notes are available to support the completion of this Report and is available at: Fee information and claim forms are available at:  
<http://learning.cf.ac.uk/quality/review/external-examiners/reports/>

	For completion by External Examiner:		
Name of External Examiner:	Dr Leah Macaden		
Home Institution / Employer of External Examiner:	School of Health Sciences, University of Stirling		
Programme and / or Subjects Covered by this Report including any dissertation stage reports	BSc Nursing Studies (Oman)		
Academic Year / Period Covered by this Report:	2015/2016	Date of Report:	23 May 2016

For completion by External Examiner in the spaces provided. Please extend spaces where necessary. **Please note this Form will be published online and should not make any reference to any individual students or members of staff.**

### 1. Programme Structure:

The programme is structured very well with key modules required and relevant learning outcomes for a top up degree. The content has been well mapped with clear programme objectives and descriptors. The programme is well resourced with clearly outlined teaching and learning strategies. Content such as evidence based practice, person centred communication and service improvement are relevant concepts universally in nursing and it is good to see these feature in the international programme where these concepts are still evolving unlike in the UK but are equally important to nursing practice anywhere in the world.

### 2. Academic Standards:

In the short term of one year that I have an external examiner on the programme, the threshold academic standards set are comparable with those set by similar providers of nursing education within the UK. This again has an added value to the international programme in that, faculty at OSNI, Oman have now been introduced to alternative methods of setting academic standards that are rigorous and diverse to their own, one which aims at the overall academic development of practitioners inclusive of critical thinking and reflective practice rather than learning by rote ad memory.

### **3. The Assessment Process:**

The assessments are very appropriate to the module and focus on essential practice components. The learning outcomes intended for students to achieve are well thought out and realistic. I am very impressed with the level of detail and rigour with which every student is fed back on various key components such as knowledge, analysis, synthesis, evaluation and presentation.

The feedback is very constructive, concise and clear. It certainly affirms the areas of students' strengths and will enable them work on the areas that need to be improved. The marking process is explicit with a very clearly laid out rubric with a detailed and objective marking process.

### **4. Year-on-Year Comments:**

Unable to comment since documents not made available.

### **5. Preparation / Induction Activity (for new External Examiners only):**

Received information for the first meeting at very short notice and the second time it wasn't convenient for me to attend. However, I had organised a Skype meeting with the Programme Lead which was very useful at the start of my role. The relevant documents were all sent to me which was very helpful.

### **6. Noteworthy Practice and Enhancement:**

There are several practices that are noteworthy and models of good practice to enhance student experience as outlined below:

Academic staff from Cardiff spending contact time with students and faculty at OSNI, Oman is good practice.

Mentoring faculty at OSNI is another example of good practice.

Collaborative curriculum planning for each module.

Maintenance of an assessed clinical portfolio for each module is a good strategy for quality enhancement.

Clinical Mentor Preparation with training workshops

### **7. Appointment Overview (for retiring External Examiners only)**

Not Applicable.

## 8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
<b>Programme/Course Information</b>				
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Y		
8.2	Were you asked to comment on any changes to the assessment of the Programme?	Y		
<b>Draft Examination Question Papers</b>				
8.3	Were you asked to approve all examination papers contributing to the final award?	Y		
8.4	Were the nature, spread and level of the questions appropriate?	Y		
8.5	Were suitable arrangements made to consider your comments?			N/A
<b>Marking Examination Scripts</b>				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?	Y		
8.7	Was the general standard and consistency of marking appropriate?	Y		
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?	Y		
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?	Y		
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?	Y		
<b>Coursework and Practical Assessments</b>				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?			N/A
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?			N/A
8.13	Was the method and general standard of assessment appropriate?			N/A
8.14	Is sufficient feedback provided to students on their assessed work?			N/A
<b>Clinical Examinations (if applicable)</b>				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?			N/A
<b>Sampling of Work</b>				
8.16	Were you afforded sufficient time to consider samples of assessed work?	Y		
<b>Examining Board Meeting</b>				

		Yes (Y)	No (N)	N/A (N/A)
8.17	Were you able to attend the Examining Board meeting?		N	
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?			N/A
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?			N/A
<b>Joint Examining Board Meeting (if applicable)</b>				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?			N/A
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			N/A
8.22	Was the Composite Examining Board conducted according to its rules?			N/A

Please return this Report, preferably in a Microsoft Word format, by email to:

[ExternalExaminers@cf.ac.uk](mailto:ExternalExaminers@cf.ac.uk)

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

External Examiners, Registry & Academic Services, Cardiff University, McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE