



**Academic & Student Support Services**  
**Gwasanaethau Academaidd a Chefnogi Myfyrwyr**  
**Registry**  
**Y Gofrestrfa**  
Academic Registrar Cofrestrydd Academaidd  
Simon Wright LLB(Hons)

**Cardiff University**

McKenzie House  
30-36 Newport Road  
Cardiff CF24 0DE  
Wales UK

Tel please see below  
Fax +44(0)29 2087 4130

www.cardiff.ac.uk

**Prifysgol Caerdydd**

Tŷ McKenzie  
30-36 Heol Casnewydd  
Caerdydd CF24 0DE  
Cymru Y Deyrnas Unedig

Ffôn gweler isod  
Ffacs +44(0)29 2087 4130

www.caerdydd.ac.uk

**Sent by email to Dr Marie-Marthe Gervais-le Garff**

**28 January 2020**

Dear Dr Gervais-le Garff,

**Re: Institutional Response: External Examiner Annual Report 2018/19**

I am writing further to the receipt of your External Examiner's report for the Diploma in Higher Education.

Your report does not appear to raise any specific issues that require a more detailed response therefore the School has not been asked to provide a formal response.

Your report will be considered by the School and will also be used to help inform their [Annual Review and Enhancement](#) process and where appropriate, [Periodic Review](#).

The University is pleased to note your positive comments, including:

1. Your positive comments regarding the programme structure, academic standards and assessment process.
2. The programme is characterised by its flexibility, which has recently been further increased.
3. An excellent benchmarking of language levels against the Common European Framework of Reference is in place.
4. It was pleasing to see that all the students awarded a DHE obtained high marks.
5. The Diploma of Higher Education remains a most valuable asset for the University and the local community.
6. Some of the courses prepare for other qualifications such as the DELF B2-DALF C1 (French), CILS (Italian), DELE (Spanish) and Goethe Zertifikat (German).
7. Students who may wish to continue studying languages after completing their Diploma have the opportunity to enrol on online courses to prepare for the



Registered Charity, no. 1136855  
Elusen Gofrestredig, rhif 1136855

examinations set by the Chartered Institute of Linguists for the postgraduate Diploma in Translation.

8. The very wide range of culture modules at level 5, the strength of which are due to being taught in the target language by native speakers of the language, and also to the small class sizes: a minimum of 10 and a maximum of 20 students per group.
9. The introduction of a Merit grade reflects more accurately the achievement of each student than merely Pass and Distinction grades.
10. It is impressive to see that all levels between stages A and H are currently offered in the four main European languages (French, German, Italian and Spanish). A total of 12 languages are on offer, including Japanese which is very successful.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

In order to meet the expectations of the [QAA Quality Code](#), both the External Examiner Annual Report and this Institutional Response will be published on the University's [Public Information website](#) and will be available to all students and staff.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright  
Academic Registrar