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Sent by email to f.lundy@qub.ac.uk

13 March 2020

Dear Dr Lundy,

Re: Institutional Response: External Examiner Annual Report 2018/19

I am writing further to the receipt of your report for MSc in Oral Biology.

Your report has been considered by colleagues in the School and is the basis of this Institutional Response on behalf of the Vice-Chancellor. The School will also use its contents to help inform their [Annual Review and Enhancement](#) process and where appropriate, [Periodic Review](#).

The University is pleased to note your positive comments including:

1. Your positive indications regarding the programme structure, academic standards and assessment process.
2. The teaching staff should be commended for the variety of assessment methods employed, including written examinations, presentations and a detailed research project in an area relevant to Oral Biology.
3. The enthusiasm and engagement of research active, senior academics in this taught programme is commendable.

Issues highlighted in your report and response provided by the School:

1. **Assessment Process:** Consider reducing the overall number of assessments without altering the range of assessment types.

The number of assessments was discussed widely at the Exam Board and it was agreed that, following the appointment of a new Programme Director, it is a timely opportunity to review the programme's schedule of assessment. This comment also aligned with the student feedback from the course. Following this it was decided that one of the two assessments



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for each of the modules DET034, DET035 and DET066 would be converted into a formative assessment, where the assessment is still marked but feedback is given to help support students when undertaking the remaining summative assessments across these modules.

We hope that you will find this response satisfactory and thank you for your continued support of the programme.

In order to meet the expectations of the [QAA Quality Code](#), both the External Examiner Annual Report and this Institutional Response will be published on the University's [Public Information website](#) and will be available to all students and staff.

We are most grateful for your comments and for your support in this matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Wright', with a stylized flourish at the end.

Mr Simon Wright
Academic Registrar