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Sent by email to Dr Adam Taylor

08 July 2019

Dear Dr Taylor,

Re: Institutional Response: External Examiner Annual Report 2018/19

I am writing further to the receipt of your report for BDS in Dentistry (Year 1).

Your report has been considered by colleagues in the School and is the basis of this Institutional Response on behalf of the Vice-Chancellor. The School will also use its contents to help inform their [Annual Review and Enhancement](#) process and where appropriate, [Periodic Review](#).

The University is pleased to note your positive comments including:

1. Your positive indications regarding the programme structure, academic standards and assessment process.
2. The implementation of your recommendation that available marks for questions are included on exam papers.
3. The utilisation of posters (individual and group) are a good practice, they enable a more holistic view of what students know about topics and how they affect people in clinical practice.
4. In Course Assessments (ICAs) are a good practice for enabling students to ascertain their progress, and for staff to offer additional support to students who do not perform well.

Issues highlighted in your report and response provided by the School:

1. *The Assessment Process: Ensure available marks for questions are included on ICAs.*

This is done in many cases and will be done more rigorously in future. Access to the outline answers for ICAs will also be made available in the next academic year.



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We hope that you will find this response satisfactory and thank you for your continued support of the programme.

In order to meet the expectations of the [QAA Quality Code](#), both the External Examiner Annual Report and this Institutional Response will be published on the University's [Public Information website](#) and will be available to all students and staff.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Wright', written in a cursive style.

Mr Simon Wright
Academic Registrar