



## EXTERNAL EXAMINER ANNUAL REPORT FORM

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	For completion by External Examiner:		
Name of External Examiner:	Professor Marlene Sinclair		
Home Institution / Employer of External Examiner:	University of Ulster		
Programme and / or Subjects Covered by this Report:	BSc Midwifery		
Academic Year / Period Covered by this Report:	2012/2013	Date of Report:	20 <sup>th</sup> September 2013

For completion by External Examiner in the spaces provided. Please extend spaces where necessary. **Please note this Form will be published online.**

### 1. Programme Structure

The BSc (Hons) in Midwifery at Cardiff University is an academic and professional course leading to a dual qualification in professional midwifery practice and an academic award.

The learning outcomes for the programme are both professional and academic. The professional outcomes are standardised in keeping with the requirements of the NMC for competence and fitness to practice.

The academic team deliver a robust and challenging programme with a blended approach to assessment

### 2. Academic Standards

The programme continues to maintain very high standards for academic and clinical performance and the teaching team must be commended

### 3. The Assessment Process

During the past year, I have reviewed examination proposals; associated mark plans and student performance feedback and continue to be impressed with the rigour of the processes in operation. All data received for moderation had been double-blind-marked and internally moderated.

The appropriateness of the assessment approaches taken has been relevant to the modular content and the stated learning objectives.

#### **4. Year-on-Year Comments**

This year I noted an increase in the marks over 90% and queried several of these with the team. I was concerned that the value component of student performance to achieve could be lowered.

My comments were well received by the team.

#### **5. Preparation / Induction Activity (for new External Examiners only)**

N/A.

#### **6. Noteworthy Practice and Enhancement**

The OSCEs are an excellent opportunity for blended assessment approaches.

I do hope the team will seriously consider video recording these in the future as a further demonstration of their willingness to support student requests.

#### **7. Appointment Overview (for retiring External Examiners only)**

My experience of working with the team at Cardiff has been extremely positive.

The administrative support and the infrastructure that is in place ensure a very smooth operation.

The standards are very high and the team work exceptionally hard to deliver an innovative and challenging programme.

The team are very willing to receive constructive criticism and value innovation and progress. They are fiercely loyal to their institution and their professional body.

It was a great pleasure to be part of their team for the past three years.

## 8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
<b>Programme/Course Information</b>				
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Yes		
8.2	Were you asked to comment on any changes to the assessment of the Programme?	Yes		
<b>Draft Examination Question Papers</b>				
8.3	Were you asked to approve all examination papers contributing to the final award?	Yes		
8.4	Were the nature, spread and level of the questions appropriate?	Yes		
8.5	Were suitable arrangements made to consider your comments?	Yes		
<b>Marking Examination Scripts</b>				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?	Yes		
8.7	Was the general standard and consistency of marking appropriate?	Yes		
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?	Yes		
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?	Yes		
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?	Yes		
<b>Coursework and Practical Assessments</b>				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?	Yes		
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?	Yes		
8.13	Was the method and general standard of assessment appropriate?	Yes		
8.14	Is sufficient feedback provided to students on their assessed work?	Yes		
<b>Clinical Examinations (if applicable)</b>				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?	Yes		
<b>Sampling of Work</b>				
8.16	Were you afforded sufficient time to consider samples of assessed work?	Yes		
<b>Examining Board Meeting</b>				

		Yes (Y)	No (N)	N/A (N/A)
8.17	Were you able to attend the Examining Board meeting?		No	
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?			
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?			
<b>Joint Examining Board Meeting (if applicable)</b>				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?			
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			
8.22	Was the Composite Examining Board conducted according to its rules?			

Please return this Report, preferably in a Microsoft Word format, by email to:

[ExternalExaminers@cf.ac.uk](mailto:ExternalExaminers@cf.ac.uk)

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

Clive Brown, Registry Officer, Registry & Academic Services, Cardiff University,  
McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE