



EXTERNAL EXAMINER ANNUAL REPORT FORM

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	For completion by External Examiner:		
Name of External Examiner:	William Rea		
Home Institution / Employer of External Examiner:	University of Ulster, Faculty of Life & Health Sciences, School of Health Sciences		
Programme and / or Subjects Covered by this Report:	BSc (Hons) Diagnostic Radiography & Imaging		
Academic Year / Period Covered by this Report:	2012-13	Date of Report:	24 June 2013

For completion by External Examiner in the spaces provided. Please extend spaces where necessary. **Please note this Form will be published online.**

1. Programme Structure

The programme follows an appropriate structure to deliver both academic and clinical aspects of Diagnostic Radiography. The balance between these two elements allows for the integration of each with the other. This balance is not always easily achievable and is very demanding of both students and staff. The academic staff are to be commended for their very positive, can do approach and their ability to integrate the clinical and the academic.

2. Academic Standards

The course is accredited by the Health and Care Professions Council and the College of Radiographers. The course has been carefully mapped against the expected skills, knowledge and vocational requirements of the external bodies and aligns well with the Skills for Health as well as the Quality Assurance Agency (QAA) subject benchmark statements regarding the expectations of the newly qualified diagnostic radiographer. The programme meets all the standards as required by the various registration & regulatory bodies.

3. The Assessment Process

All documentation was clear in the course's alignment with University and external body requirements with assessment criteria being particularly well expressed. I received a range of assessments both prior to assessment, which allowed me to ask the team about aspects of the assessment, and following assessment prior to the exam board during my visit to the University. All scripts were available with top, middle and bottom plus any fails being identified. The scripts were also provided with

full results spread sheets and comments to allow me to establish the marking consistency, fairness and whether the full range of marks were being employed.

At all times the team provided me with sufficient information and were always keen to ensure that I had the material I required to make a balanced judgement. The team were also available to answer any questions I had about the moderation process. The assessment process is clear and challenging yet fair. It provides for differentiation between students with varying abilities. Excellent students have the opportunity to shine.

4. Year-on-Year Comments

The programme continues to evolve and include new developments within and without the profession. Clearly the teaching team is devoted to the successful delivery of the programme. A wide range of assessment approaches with strong feedback for students to apply, as well as embracing a range of teaching and learning approaches/opportunities ensure that the course is at the very least on a par with those elsewhere.

5. Preparation / Induction Activity (for new External Examiners only)

N/A

6. Noteworthy Practice and Enhancement

The move to more electronic and on-line delivery & assessment, & the use of digital images within the programme reflects not only the changes & developments within the profession but also within teaching and learning in general.

7. Appointment Overview (for retiring External Examiners only)

This is my final report for this programme and I have been privileged to be involved with the evolution of the programme. The team are to be commended for their very positive, innovative and enthusiastic approach to teaching, learning & assessment.

The standards set are high and I am sure will remain so. I wish the team continued success with their programme and students.

8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
Programme/Course Information				
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Y		
8.2	Were you asked to comment on any changes to the assessment of the Programme?	Y		
Draft Examination Question Papers				
8.3	Were you asked to approve all examination papers contributing to the final award?	Y		
8.4	Were the nature, spread and level of the questions appropriate?	Y		
8.5	Were suitable arrangements made to consider your comments?	Y		
Marking Examination Scripts				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?	Y		
8.7	Was the general standard and consistency of marking appropriate?	Y		
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?	Y		
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?	Y		
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?	Y		
Coursework and Practical Assessments				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?	Y		
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?	Y		
8.13	Was the method and general standard of assessment appropriate?	Y		
8.14	Is sufficient feedback provided to students on their assessed work?	Y		
Clinical Examinations (if applicable)				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?	Y		
Sampling of Work				
8.16	Were you afforded sufficient time to consider samples of assessed work?	Y		
Examining Board Meeting				

		Yes (Y)	No (N)	N/A (N/A)
8.17	Were you able to attend the Examining Board meeting?	Y		
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?	Y		
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?	Y		
Joint Examining Board Meeting (if applicable)				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?		N	
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			N/A
8.22	Was the Composite Examining Board conducted according to its rules?			N/A

Please return this Report, preferably in a Microsoft Word format, by email to:

ExternalExaminers@cf.ac.uk

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

Clive Brown, Registry Officer, Registry & Academic Services, Cardiff University,
McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE