



Academic & Student Support Services  
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**Sent by email to [b.cocking@kent.ac.uk](mailto:b.cocking@kent.ac.uk)**

**21 July 2016**

Dear Dr Cocking,

**Re: Institutional Response: External Examiner Annual Report 2015– 2016**

I am writing further to the receipt of your External Examiner's Report for Undergraduate Programmes in JOMEC.

Your Report has been considered by the School in accordance with our approved procedures. I am, therefore, now in a position to respond on behalf of the Vice-Chancellor to the main point you had raised.

**Issue Highlighted**

In the context of your positive overall perceptions of feedback provided to students, your suggestions for further enhancement in this area.

**The following response has been provided on behalf of the School:**

Your points had occurred to members of the teaching staff and in future the School will endeavour to ensure that feedback is both critical and specific. Where possible a template assessment criteria check list will be included. Feed forward has become a flagship quality of the School and the need to be more explicit in terms of how this is communicated to the students and illustrated in actual feedback is acknowledged.

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**The University is pleased to note your positive comments including:**

1. your positive indications regarding the programme structure, academic standards and assessment process;
2. your particular commendation of the range of assessment strategies in use, of the quality of feedback provided to students, of the range of modules on offer, of the continuous development of core modules and of the evolution of specialised modules around staff research interests, including the successful introduction of innovative practice/employability focused modules.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

As this is your final year as External Examiner, we would like to thank you for your service and we are most grateful for your valuable input into this process.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright  
Academic Registrar