



Academic & Student Support Services
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Prifysgol Caerdydd
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Sent by email to home email address

24 June 2016

Dear Mr Ward,

Re: Institutional Response: External Examiner Reports 2014 – 2015

I am writing further to the receipt of your External Examiner's Reports for the MSc in Theory and Practice of Sustainable Design and MSc in Sustainable Mega-Buildings.

In accordance with our standard practice, copies of the Reports are being forwarded to the School concerned, who will use their contents to help inform its Annual Review and Enhancement process. The University is pleased to note your positive comments, including:

- 1. your positive indications regarding the programme structure, academic standards and assessment process;**
- 2. your reiterated support for the inclusion within the programmes of visits to buildings with significant environmental issues.**

Your Reports do not appear to raise any specific issues that require a more detailed response. Accordingly, the School has not been asked to respond formally to the Report.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

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In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available publically.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright
Academic Registrar