



## EXTERNAL EXAMINER ANNUAL REPORT FORM

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	For completion by External Examiner:		
Name of External Examiner:	Andrew Sizer		
Home Institution / Employer of External Examiner:	Keele University School of Medicine / Shrewsbury & Telford Hospital NHS Trust		
Programme and / or Subjects Covered by this Report:	MB BCh Yr 4, Obstetrics & Gynaecology		
Academic Year / Period Covered by this Report:	2014-2015	Date of Report:	02.12.2015

For completion by External Examiner in the spaces provided. Please extend spaces where necessary. **Please note this Form will be published online.**

### 1. Programme Structure

The MBBCh programme is an integrated, systems-based course that involves a variety of teaching methods including traditional didactic teaching as well as problem-based learning.

Overall, the curriculum aims to meet the requirements of *Tomorrow's Doctors*. The reproductive medicine module gives a good overall exposure to the specialty of Obstetrics & Gynaecology.

### 2. Academic Standards

I attended the OSCE examination on the 6<sup>th</sup> May 2015. I also spoke to groups of students after they had completed the OSCE examination. My impression was that the students were knowledgeable and well-prepared. The standard was very similar to undergraduate students at Keele University Medical School. The overall academic standard was good.

### 3. The Assessment Process

There was some difficulty in accessing the papers prior to the examination as the file sharing site used by the University was blocked by my own Trusts IT system. I was also unable to access the papers at home. Eventually I did have the opportunity to

review the written papers and the OSCE questions prior to the examination. We discussed this issue at the exam board.

I felt the questions were fair and had an appropriate breadth for an undergraduate examination in Obstetrics & Gynaecology. There was a good overall examiner briefing. Examiners then split into specialties, and there was also question specific briefing for examiners and role players. This ensured good consistency between circuits. Students were identified by University number rather than name and all appeared to be treated fairly.

I spoke to two groups of students after the OSCE examination. The students were happy with the teaching they had received and they felt the examination was fair. Some commented that there was a lot of background noise in the examination hall, and some felt that the size of the cubicles that contained each exam station was too small. However, overall, the students were happy with the arrangements within the examination hall.

#### **4. Year-on-Year Comments**

The standard and conduct of the examination this year was very similar to 2014.

#### **5. Preparation / Induction Activity (for new External Examiners only)**

Not applicable (2<sup>nd</sup> year of being External Examiner)

#### **6. Noteworthy Practice and Enhancement**

The OSCE stations covered key topics within the specialty.

The standard of the actresses (who played the simulated patients) was extremely high (very believable as 'patients' and extremely consistent within the circuit and between circuits) and I asked the Year Lead to convey my compliments to the relevant persons.

#### **7. Appointment Overview (for retiring External Examiners only)**

Not applicable

## 8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
<b>Programme/Course Information</b>				
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Y		
8.2	Were you asked to comment on any changes to the assessment of the Programme?		N	
<b>Draft Examination Question Papers</b>				
8.3	Were you asked to approve all examination papers contributing to the final award?	Y		
8.4	Were the nature, spread and level of the questions appropriate?	Y		
8.5	Were suitable arrangements made to consider your comments?	Y		
<b>Marking Examination Scripts</b>				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?			N/A
8.7	Was the general standard and consistency of marking appropriate?	Y		
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?			N/A
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?			N/A
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?			N/A
<b>Coursework and Practical Assessments</b>				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?	Y		
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?	Y		
8.13	Was the method and general standard of assessment appropriate?	Y		
8.14	Is sufficient feedback provided to students on their assessed work?		N	
<b>Clinical Examinations (if applicable)</b>				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?	Y		
<b>Sampling of Work</b>				
8.16	Were you afforded sufficient time to consider samples of assessed work?		N	

		<b>Yes (Y)</b>	<b>No (N)</b>	<b>N/A (N/A)</b>
<b>Examining Board Meeting</b>				
8.17	Were you able to attend the Examining Board meeting?	<b>Y</b>		
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?	<b>Y</b>		
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?	<b>Y</b>		
<b>Joint Examining Board Meeting (if applicable)</b>				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?		<b>N</b>	
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			<b>N/A</b>
8.22	Was the Composite Examining Board conducted according to its rules?			<b>N/A</b>

Please return this Report, preferably in a Microsoft Word format, by email to:

[ExternalExaminers@cf.ac.uk](mailto:ExternalExaminers@cf.ac.uk)

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

Clive Brown, Registry Officer, Registry & Academic Services, Cardiff University,  
McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE