

Academic & Student Support Services  
Academic Registrar  
Simon Wright LLB  
*Gwasanaethau Academaidd a Chefnogi Myfyrwyr*  
*Cofrestrwydd Academaidd*  
*Simon Wright LLB*



Sent by email to [ninahallowell1@googlemail.com](mailto:ninahallowell1@googlemail.com)

04 August 2015

Dear Dr Hallowell,

**Re: Institutional Response: External Examiner Annual Report 2014 – 2015**

I am writing further to the receipt of your External Examiner's Report for the MSc in Genetic Counselling

Your Report has been considered by the School in accordance with our approved procedures. I am, therefore, now in a position to respond on behalf of the Vice-Chancellor to the main points you had raised.

**Issue(s) Highlighted:**

1. The marking of the examination scripts and the use of the full range of marks;
2. Improvement in the marking of examinations requiring discursive answers.

**The following response has been provided on behalf of the School:**

1. The full extent of the marking scale will be used for all examinations in 2015-16 and subsequent years;
2. A sample of those examinations requiring discursive answers (Assessments 15 & 29) will be internally moderated in 2015-16.

**The University is also pleased to note your positive comments including:**

1. Your positive indications regarding the programme structure, academic standards and assessment process;
2. Your commendation of feedback provided to students;
3. Your appreciation of the efforts of the teaching team and support staff.

I hope that you will find this response satisfactory and thank you for your continued support of the programme and we are most grateful for your valuable input into this process.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University Student Intranet and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are

Cardiff University  
McKenzie House  
30-36 Newport Road  
Cardiff CF24 ODE  
Tel Ffôn I +44(0)29 2087 9189  
[www.cardiff.ac.uk](http://www.cardiff.ac.uk)

*Prifysgol Caerdydd*  
*Tŷ McKenzie*  
*30-36 Heol Casnewydd*  
*Caerdydd CF24 ODE*  
Tel Ffôn I +44(0)29 2087 9189  
[www.cardiff.ac.uk](http://www.cardiff.ac.uk)

encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright  
Academic Registrar