

23/07/2014

**Institutional Response: External Examiner Annual Report 2013-2014 - BA in French (Single & Joint Hons), BScEcon in European Union Studies, LLB in Law & French (French)**

Dear Dr Cruickshank

I am writing further to the receipt of your External Examiner's Report.

In accordance with our standard practice, a copy of the Report is being forwarded to the School concerned, who will use its contents to help inform its Annual Review and Enhancement process. The University is pleased to note your positive comments, including:

- a. **[1, 2 and 3] your positive indications regarding the programme structure, academic standards and assessment process;**
- b. **[3 and 6] your commendation of School colleagues "for dealing admirably with the challenges of the new January/February examination period";**
- c. **[6] your appreciation of the "Handbook and course kits supplied by the School" to support you in your role;**
- d. **[7] your commendation of the "evident quality of teaching and marking" and by School colleagues' "receptiveness to suggestions for improving examination procedures, particularly in terms of transparent moderation processes".**

Your Report does not appear to raise any specific issues that require a more detailed response. Accordingly, the School has not been asked to respond formally to the Report.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on Registry web pages and will be available publically.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,

Dr C B Turner  
Director of Student Services and Governance