



Academic & Student Support Services
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Sent by email to pauline.slade@liverpool.ac.uk

07 December 2016

Dear Professor Slade,

Re: Institutional Response: External Examiner Annual Report 2015–2016

I am writing further to the receipt of your External Examiner's Report for the Doctorate in Clinical Psychology (DClinPsy).

Your Report has been considered by the School in accordance with our approved procedures. I am, therefore, now in a position to respond on behalf of the Vice-Chancellor to the main point you raised.

Issue Highlighted

Arrangements for External Examiners' accommodation.

The following response has been provided on behalf of the School:

There was misunderstanding between the programme administration and the School Finance administration that led to you being incorrectly advised. The School makes the bookings for External Examiners' accommodation, the Examiners pay and then claim back the expenses. No change has been made to the procedure and the School apologises for the inconvenience caused.

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The University is pleased to note your positive comments including:

1. your positive indications regarding the programme structure, academic standards and assessment process
2. the modification to the timings of vivas enhancing the robustness of the assessment;
3. the commendable depth of feedback provided to students.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright
Academic Registrar