

Academic & Student Support Services  
Academic Registrar  
Simon Wright LLB  
*Gwasanaethau Academaidd a Chefnogi Myfyrwyr*  
*Cofrestrydd Academaidd*  
*Simon Wright LLB*



**Sent by email to [a.macadam@brighton.ac.uk](mailto:a.macadam@brighton.ac.uk)**

**23 November 2015**

Dear Dr MacAdam,

**Re: Institutional Response: External Examiner Annual Report 2014 – 2015**

I am writing further to the receipt of your External Examiner's Report for the Pharmacist Independent Prescribing programme.

Your Report has been considered by the School in accordance with our approved procedures. I am, therefore, now in a position to respond on behalf of the Vice-Chancellor to the main points you had raised.

**Issue Highlighted:**

1. Your indication that the contribution made by each assessment component appears to be disproportionate and related comments and suggestions.

**The following response has been provided on behalf of the School:**

1. The Course team would like to thank you for your input and will take your comments on the marking scheme for the portfolio on board and review the weighting of assessments. This is something the Course team has considered in the past and as the programme is due for re-accreditation General Pharmaceutical Council in 2017 this will be the optimum time to review these points.

**The University is pleased to note your positive comments including:**

1. Your positive indications regarding the programme structure, academic standards and assessment process;
2. Your particular commendation of the support and guidance provided to students and of the organisation and output from the Programme;
3. Your confirmation of student appreciation of the formative and summative feedback provided to them.

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I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

As this is your final year as External Examiner, we would like to thank you for your service and we are most grateful for your valuable input into this process.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright  
Academic Registrar