

Guidance notes are available to support the completion of this Report via the Cardiff University Intranet [here](#) and from ExternalExaminers@cardiff.ac.uk.

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	For completion by External Examiner:		
Name of External Examiner:	Dr Ruzanna Gevorgyan		
Home Institution / Employer of External Examiner:	Cardiff University School of Medicine		
Programme and / or Modules Covered by this Report	Masters in Public Health MET 212 Statistical methodology MET 413 Basic epidemiology MET 414 Applied Epidemiology MET 415 Health Economics, Policy and Planning MET 213 Health improvement MET 214 Health protection MET 410 Global Health MET 416 Leadership and Management MET 058 Dissertation		
Academic Year / Period Covered by this Report:	2018-19	Date of Report:	10 Sept 2019

Please complete all information in the spaces provided and submit within **six weeks** of the Examining Board.

Please note this form will be published online and should not make any reference to any individual students or members of staff in accordance with the General Data Protection Regulation (2018).

Please extend spaces where necessary.

1. Programme Structure (curriculum design, programme structure and level, methods of teaching and learning)

- The course is well structured and aligned with QAA Qualification Characteristics Statement for master's degrees.
- Teaching on this course appears to be at a high standard; this is reflected by the learning materials available on line for student reflection and support.
- The courses provides an adequate range of assessment methods commensurate with the level of coursework.
- Teaching and learning demonstrate a progression and a positive attitude to continual development.

2. Academic Standards (comparability with other UK HEIs, achievement of students, any PSRB requirements)

I believe that the academic content and management of the courses is high and responding to the HEI Standards and Subject Benchmark requirements. Teaching on this module appears to be at a high standard; the learning materials available on line for student reflection and support.

3. The Assessment Process (enabling achievement of aims and learning outcomes; stretch of assessment; comparability of standards between modules of the same level)

- The Modules' outcomes are clearly reflected in the set assignments, which are intended to test students learning and understanding of the materials taught throughout the year in a focused and relevant way.
- The courseworks are varied and the questions allow the students to fully explore a topic. The feedback is supportive and encourages development of study skills and the application of theory.
- Good clear guidelines were provided for the assessments in addition to a number of supportive 'tips' for students.
- The feedback for the assignments appears detailed, very constructive and developmental, guiding what was done well and what could be improved.
- Having reviewed the scan of the sample made available for some modules and Turnitin submissions for each module, I am happy to confirm that the marking standards are appropriate and consistent.
- I believe that the marking is fair and reliable and the marking criteria have been properly and consistently applied.
- I believe that the internal marking and moderation processes are clear and consistent.

4. Examination of Master's Dissertations (sample of dissertations received, appropriateness of marking schemes, standard of internal marking, classification of awards)

- Having reviewed the sample, I am happy to confirm that the marking standards are appropriate.
- Good constructive feedback has been given to the students overall.
- Relevant guidance has been provided to students with offers of support.
- '*feed forward*' particularly in the cases where student work has not fully met criteria set, was considered to facilitate students' progress and successful resubmission.
- Failed dissertations generally appear to be largely descriptive in content and appear to miss the more academic need to critically reflect and dispassionately make relevant academic comparisons with society overall. Students do not seem to be utilising a broad range of academic evidence to support their writing in this assignment.

5. Year-on-Year Comments

[Previous External Examiner Reports are available from the Cardiff University Website [here](#).]

All comments provided were considered and addressed.

6. Preparation for the role of External Examiner (for new External Examiners only) (appropriateness of briefing provided by the programme team and supporting information, visits to School, ability to meet with students, arrangements for accessing work to review)

I got adequate support from the team, attended main board meetings and participated remotely others. I haven't met students.

7. Noteworthy Practice and Enhancement (good and innovative practice in learning, teaching and assessment; opportunities for enhancement of learning opportunities)

Feedback given to students is clear and precise, is positively critical and supportive and is in context with the questions set.

8. Appointment Overview (for retiring External Examiners only) (significant changes in standards, programme/discipline developments, implementation of recommendations, further areas of work)

N/A

9. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
Programme/Course information				
9.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Y		
9.2	Were you asked to comment on any changes to the assessment of the Programme?	Y		
Commenting on draft examination question papers				
9.3	Were you asked to approve all examination papers contributing to the final award?	Y		
9.4	Were the nature, spread and level of the questions appropriate?	Y		
9.5	Were suitable arrangements made to consider your comments?	Y		
Examination scripts				
9.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?	Y		
9.7	Was the general standard and consistency of marking appropriate?	Y		
9.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?	Y		
9.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?	Y		
9.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?	Y		
Coursework and practical assessments				
9.11	Was the choice of subjects for coursework and / or practical assessments appropriate?	Y		
9.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?	Y		
9.13	Was the method and general standard of assessment appropriate?	Y		
9.14	Is sufficient feedback provided to students on their assessed work?	Y		
Clinical examinations (if applicable)				
9.15	Were satisfactory arrangements made for the conduct of clinical assessments?			N/A
Sampling of work				
9.16	Were you afforded sufficient time to consider samples of assessed work?	Y		
Examining board meeting				
9.17	Were you able to attend the Examining Board meeting?	Y		

9.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?	Y		
9.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?	Y		
Joint examining board meeting (if applicable)				
9.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?			N/A
9.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			
9.22	Was the Composite Examining Board conducted according to its rules?			

Please return this Report, **in a Microsoft Word format**, by email to:
externalexaminers@cardiff.ac.uk

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

External Examiners, Registry, Cardiff University, McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE