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**Sent by email to Dr Helen A James**

**09 July 2019**

Dear Dr James,

**Re: Institutional Response: External Examiner Annual Report 2018/19**

I am writing further to the receipt of your report for BDS in Dentistry (Primary BDS, Part 1).

Your report has been considered by colleagues in the School and is the basis of this Institutional Response on behalf of the Vice-Chancellor. The School will also use its contents to help inform their [Annual Review and Enhancement](#) process and where appropriate, [Periodic Review](#).

**The University is pleased to note your positive comments including:**

1. Your positive indications regarding the programme structure, academic standards and assessment process.
2. The academic review process whereby students at risk of failing are identified part way through the academic year, and an intervention is made to help with their progress.
3. There has been good progress made with respect to the questions asking for labelled diagrams; the full emphasis now being on the accuracy of the labels and not on the drawing itself.
4. The emphasis put on practicals is one to be commended and an aspect of the course I encourage you to continue.
5. The reflective commentary that the students submit as part of their individual project work.



Registered Charity, no. 1136855  
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## Issues highlighted in your report and response provided by the School:

1. **The Assessment Process:** *For questions asking for labelled diagrams on ICAs, consider giving an indication of the number of labels / annotations required for full marks (as is now stated on exam papers).*

This was discussed at the exam board and will be implemented in the next academic year. Access to the outline answers for the ICA's will also rolled out in future years.

2. **The Assessment Process:** *Consider asking students to also write a reflective piece about the production of the group poster too.*

The team will discuss this in our annual review and depending on discussions this maybe implemented. The best place to integrate it would be with the students self and peer assessment form.

We hope that you will find this response satisfactory and thank you for your continued support of the programme.

In order to meet the expectations of the [QAA Quality Code](#), both the External Examiner Annual Report and this Institutional Response will be published on the University's [Public Information website](#) and will be available to all students and staff.

As this is your final year as External Examiner, we would like to thank you for your service and we are most grateful for your valuable input into this process.

Yours sincerely,



Mr Simon Wright  
Academic Registrar