



EXTERNAL EXAMINER ANNUAL REPORT FORM

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	For completion by External Examiner:		
Name of External Examiner:	Dr Janet Scammell		
Home Institution / Employer of External Examiner:	Bournemouth University		
Programme and / or Subjects Covered by this Report:	Bachelor in Nursing (Adult)		
Academic Year / Period Covered by this Report:	2012-2013	Date of Report:	9/9/13

For completion by External Examiner in the spaces provided. Please extend spaces where necessary. **Please note this Form will be published online.**

1. Programme Structure

The programme is structured in line with the requirements of the NMC Standards for pre-registration nurse education, extant at the time of the programme development. The programme has clear aims and outcomes and these relate well to those specified for each module.

2. Academic Standards

For the modules I have reviewed the academic standards are commensurate with the level being assessed. What is unusual is the number of 3rd and 4th attempts permitted should a student be referred/fail.

3. The Assessment Process

The assessment methods are both varied and innovative, comprising as they do a mixture of examinations and other assessment methods plus the practice assessment portfolio. The assessments in the third year in particular are designed to help prepare students for their future roles as qualified practitioners. One of these (NR3158) results in some excellent work in this respect although the assessment method is less discriminating than others, as all students tend to pass and at a high level.

4. Year-on-Year Comments

The lecturing team have generally been responsive to my comments, for example by providing additional rationale for the title of the examination in year 3 when queried. I had hoped to meet students at some point during the year but on the date set, I was unavailable. No alternative dates were offered.

5. Preparation / Induction Activity (for new External Examiners only)

n/a

6. Noteworthy Practice and Enhancement

Feedback to students is generally comprehensive and guides students on how to improve their work. The moderation procedure is thorough and transparent. The range of assignments tests student competencies and skills well.

7. Appointment Overview (for retiring External Examiners only)

My term concludes now. It has been an interesting experience. I wish the team well with the implementation of their new curriculum.

8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
Programme/Course Information				
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Y		
8.2	Were you asked to comment on any changes to the assessment of the Programme?	Y		
Draft Examination Question Papers				
8.3	Were you asked to approve all examination papers contributing to the final award?	Y		
8.4	Were the nature, spread and level of the questions appropriate?	Y		
8.5	Were suitable arrangements made to consider your comments?	Y		
Marking Examination Scripts				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?	Y		
8.7	Was the general standard and consistency of marking appropriate?	Y		
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?	Y		
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?	Y		
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?	Y		
Coursework and Practical Assessments				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?	Y		
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?	Y coursework		
8.13	Was the method and general standard of assessment appropriate?	Y		
8.14	Is sufficient feedback provided to students on their assessed work?	Y		
Clinical Examinations (if applicable)				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?			n/a Never met ment ors or

		Yes (Y)	No (N)	N/A (N/A)
				students so can't comment
Sampling of Work				
8.16	Were you afforded sufficient time to consider samples of assessed work?	Y		
Examining Board Meeting				
8.17	Were you able to attend the Examining Board meeting?	1 of 2		
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?	Y		
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?	Y		
Joint Examining Board Meeting (if applicable)				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?		N	
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			n/a
8.22	Was the Composite Examining Board conducted according to its rules?			n/a

Please return this Report, preferably in a Microsoft Word format, by email to:

ExternalExaminers@cf.ac.uk

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

Clive Brown, Registry Officer, Registry & Academic Services, Cardiff University,
McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE