



Academic & Student Support Services
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Sent by email to T.A.Houghton@bolton.ac.uk

30 November 2016

Dear Mrs Houghton,

Re: Institutional Response: External Examiner Annual Report 2015–2016

I am writing further to the receipt of your External Examiner's Report for the Bachelor of Nursing (Adult).

Your Report has been considered by the School in accordance with our approved procedures. I am, therefore, now in a position to respond on behalf of the Vice-Chancellor to the main points you had raised.

Issue Highlighted

The need for an overview of the modules to be covered by each External Examiner.

The following response has been provided on behalf of the School:

The School's Assessment and Students Cases Team have sent an email with the allocation of modules to all External Examiners for 2016-2017. It is acknowledged that the lateness of this task being completed for 2015-16 was not helpful and the School apologises for this.

The University is pleased to note your positive comments including:

1. your positive indications regarding the programme structure, academic standards and assessment process;

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2. clarity in feedback provided to students and the moderation process;
3. organised and informative induction process.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright
Academic Registrar