

**Cardiff University Occupational Therapy Programme**  
**2023-24 Training Dates for New Educator and Educator Refresher Training**

We are delighted to share with you the training dates for new educator and educator refresher training for 2023- 24 Academic Year.

All of the dates below are for online virtual sessions and attendees will be sent a Microsoft Teams link nearer the date to enable them to log-on to the session.

- **If you are unable to attend please email [hcareotprogrammesupport@cardiff.ac.uk](mailto:hcareotprogrammesupport@cardiff.ac.uk) so that your place can be offered to someone else.**

**\*\*Please inform the Lead Coordinator for your organisation when you attend training. This is essential for placement audit purposes\*\***

| <b><u>New Educator Training</u></b>   |       |
|---|-------|
| <p>This training is for educators who have not completed any previous educator training. This training takes place in two parts:</p> <ul style="list-style-type: none"> <li>• Part 1 – attendees need to complete online e-learning modules (<b>details available on the link below</b>). You can access these materials when you book on.</li> <li>• Part 2 - online virtual session with member of university practice education team – book using the link below.</li> </ul> |       |
| Tuesday 12 <sup>th</sup> September 2023   | 1-4pm |
| Wednesday 6 <sup>th</sup> March 2024  | 1-4pm |
| <b><u>Catch up for New Educators</u></b>  |       |
| <p>This is an open session for all who have taken their first student in the previous year. It will provide the opportunity to reflect and consolidate learning.</p>  |       |
| Wednesday 10 <sup>th</sup> July 2024  | 2-4pm |

- Link for e-learning materials and to book on to the part 2 virtual session:  
[New Educator Training Tickets, Multiple Dates | Eventbrite](#)
- Once you have booked onto the course, please ensure you complete the Part 1 E-learning materials in advance of the virtual session. Details for the E-learning materials are in the booking link.
  - *When booking it is important you state in full the name of the organisation you work for e.g. Cardiff and Vale UHB / Bridgend Social Services etc.*
  - *If you are unable to book on to a session because they are sold out please inform lead coordinators who will be able to let the university know of numbers waiting for training.*
  - *For booking queries please email [hcareotprogrammesupport@cardiff.ac.uk](mailto:hcareotprogrammesupport@cardiff.ac.uk)*

## Refresher Educator Training

It is advised that existing educators complete refresher training at least once every 3 years. Please select the topic from the list below and use the related link to book on to these virtual sessions.

### Learning contracts and strategies to support learning

Link to book: <https://www.eventbrite.co.uk/e/refresher-training-learning-contracts-and-strategies-to-support-learning-tickets-621709749597>

Wednesday 15<sup>th</sup> November 2023

1pm – 4pm

### Supporting Struggling Students & Giving Constructive Feedback

Link to book: <https://www.eventbrite.co.uk/e/refresher-training-supporting-students-and-giving-constructive-feedback-tickets-621708626237>

Thursday 11th January 2024

1pm – 4pm

### Alternative Placements and Supervision Models

Link to book: <https://www.eventbrite.co.uk/e/refresher-training-alternative-placements-and-supervision-models-tickets-621707603177>

Tuesday 7th May 2024

1pm – 4pm

### Supporting Students with Reasonable Adjustments and Additional Learning Needs

Link to book: <https://www.eventbrite.co.uk/e/refresher-training-supporting-students-with-reasonable-adjustments-tickets-621707873987>

Friday 5<sup>th</sup> July 2024

1pm – 4pm

- *When booking it is important you state in full the name of the organisation you work for e.g. Cardiff and Vale UHB / Bridgend Social Services etc.*



- *If you are unable to book on to a session because they are sold out please inform lead coordinators who will be able to let the university know of numbers waiting for training.*
- *For booking queries please email [hcareotprogrammesupport@cardiff.ac.uk](mailto:hcareotprogrammesupport@cardiff.ac.uk)*