

Academic & Student Support Services  
Academic Registrar  
Simon Wright LLB  
*Gwasanaethau Academaidd a Chefnogi Myfyrwyr*  
*Cofrestrydd Academaidd*  
*Simon Wright LLB*



Sent by email to [stephen.hole@sm.uwtsd.ac.uk](mailto:stephen.hole@sm.uwtsd.ac.uk)

10 November 2015

Dear Dr Hole,

**Re: Institutional Response: External Examiner Annual Report 2014 – 2015**

I am writing further to the receipt of your External Examiner's Report for the Certificate of Higher Education.

Your Report has been considered by Continuing and Professional Education in accordance with our approved procedures. I am, therefore, now in a position to respond on behalf of the Vice-Chancellor to the main points you had raised.

**Issue(s) Highlighted:**

1. your comments on the high marks achieved in a small number of modules and your encouragement for the use of methods to stretch the more able students to create a larger mark range.

**The following response has been provided on behalf of Continuing and Professional Education:**

1. The Co-ordinating Lecturer for Computing will review the methods of assessment and relay changes to the module tutors.

**The University is pleased to note your positive comments including:**

1. your positive indications regarding the programme structure, academic standards and assessment process;
2. your indication that the structure of this programme is ideal for students seeking to gain access to an undergraduate degree programme in computing or computer science, and is also suitable for students looking to update their web, database or programming skills;
3. your particular commendation of the excellent work being carried out in the programming, web and computer forensics modules.

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I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

As this is your final year as External Examiner, we would like to thank you for your service and we are most grateful for your valuable input into this process.

In order to meet the expectations of the QAA Quality Code, both the External Examiner Annual Report and this Institutional Response will be published on the University website and will be available to all students and staff.

The University's provision of the formal Institutional Response is not intended to constrain direct communication between schools and their External Examiners. Schools are encouraged to discuss with their External Examiners any matters of detail raised in their Reports and, more widely, any issues impacting on the quality and standards of awards, including possible changes to programmes.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright  
Academic Registrar