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Sent by email to Professor Christopher Hardacre

16 November 2018

Dear Professor Hardacre,

Re: Institutional Response: External Examiner Annual Report 2017/18

I am writing further to the receipt of your External Examiner's report for the MSc Catalysis.

Your report does not appear to raise any specific issues that require a more detailed response therefore the School has not been asked to provide a formal response.

Your report will be considered by the School and will also be used to help inform their [Annual Review and Enhancement](#) process and where appropriate, [Periodic Review](#).

The University is pleased to note your positive comments, including:

1. your positive comments regarding the programme structure, academic standards and assessment process;
2. The learning outcomes and aims of the modules were well covered by the exams. The assessments provided a good opportunity for the students to be stretched as well as to cover the fundamentals of the subject matter.
3. The material was sent in good time for review and the comments on the exams were addressed. In addition, the examination mark spreadsheet was sent prior to the visit to allow sufficient time to study the trends and highlight any cases to be

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examined in detail. The visit to the School was well organised and externals had the opportunity to meet with students undertaking the programme.

4. Meeting the students and previewing of the examination spreadsheets was good practice. The group work within the programme work well and allows teamwork to be encouraged.

I hope that you will find this response satisfactory and we thank you for your continued support of the programme.

In order to meet the expectations of the [QAA Quality Code](#), both the External Examiner Annual Report and this Institutional Response will be published on the University's [Public Information website](#) and will be available to all students and staff.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright
Academic Registrar