

EXTERNAL EXAMINER ANNUAL REPORT FORM

Guidance notes are available to support the completion of this Report via the Cardiff University Intranet [here](#) and from ExternalExaminers@cardiff.ac.uk.

	For completion by External Examiner:		
Name of External Examiner:	James Puryer		
Home Institution / Employer of External Examiner:	University of Bristol		
Programme and / or Modules Covered by this Report	Primary BDS (Part 2C)		
Academic Year / Period Covered by this Report:	2016/2017	Date of Report:	5 th July 2017

Please complete all information in the spaces provided and submit within **six weeks** of the Examining Board (the **taught stage** Examining Board in the case of **postgraduate Master's programmes**).

Please note this form will be published online and should not make any reference to any individual students or members of staff in accordance with the Data Protection Act (1998).

Please extend spaces where necessary.

1. Programme Structure (curriculum design, programme structure and level, methods of teaching and learning)

The Programme structure has not changed from the previous academic year and relates well to the Learning Objectives for this part of the curriculum.

2. Academic Standards (comparability with other UK HEIs, achievement of students, any PSRB requirements)

The Primary BDS (Part 2C) appears to be maintaining appropriate academic standards and the ability of Cardiff undergraduate students at this stage of the curriculum are comparable with other UK institutions offering a similar undergraduate degree programme.

The programme continues to reflect the standards outlined within the General Dental Council documents "*Preparing for Practice*" and "*Standards for Education*".

3. The Assessment Process (enabling achievement of aims and learning outcomes; stretch of assessment; comparability of standards between modules of the same level)

This assessment measures student assessment rigorously and fairly against the Learning Outcomes. The number and type of questions used allows assessment of a wide range of learning outcomes and assesses 'application of knowledge', rather than simply 'recall of facts'. The question items were very well structured and well written. The assessment criteria and marking schemes are clear, and the 'double-marking' process is appropriate for this style of question item. I am confident that the overall assessment process was conducted in line with the University's policies and regulations.

The introduction of Standard Setting for this assessment is a significant positive step and now follows the GDC "*Standards for Education*" (revised 2015). The Standard Setting process was appropriate, undertaken well and an appropriate 'cut score' was derived for the assessment. The fact that a very similar proportion of students failed on this standard set assessment compared to the last few years will hopefully give internal examiners confidence to continue with this process.

The very thorough use of post-assessment psychometrics is also to be commended and sets a standard of analysis for which other schools should hope to attain.

I believe that the results obtained for this assessment are a true reflection of the ability of the students.

This summative assessment is robust, fit for purpose and I have no concerns.

4. Year-on-Year Comments

[Previous External Examiner Reports are available from the Cardiff University Website [here](#).]

As mentioned above, the introduction of Standard Setting is a huge positive step towards assessment 'good practice' and the implementation of this has fully addressed my only concern from the last academic year.

5. Preparation for the role of External Examiner (for new External Examiners only) (appropriateness of briefing provided, visits to School, programme handbooks and supporting information)

N/a

6. Noteworthy Practice and Enhancement (good and innovative practice in learning, teaching and assessment; opportunities for enhancement of learning opportunities)

As mentioned above there are some very commendable aspects to this assessment:

- Question items are well-written and structured
- The marking scheme is clear
- Standard Setting has been implemented appropriately
- Post-assessment psychometrics are excellent
- Question items test 'application of knowledge' which is essential in a clinical subject
- The marking process is fair

7. Appointment Overview (for retiring External Examiners only) (significant changes in standards, programme/discipline developments, implementation of recommendations, further areas of work)

N/a

8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
Programme/Course Information				
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Y		
8.2	Were you asked to comment on any changes to the assessment of the Programme?	Y		
Draft Examination Question Papers				
8.3	Were you asked to approve all examination papers contributing to the final award?	Y		
8.4	Were the nature, spread and level of the questions appropriate?	Y		
8.5	Were suitable arrangements made to consider your comments?	Y		
Marking Examination Scripts				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?	Y		
8.7	Was the general standard and consistency of marking appropriate?	Y		
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?	Y		
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?	Y		
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?	Y		
Coursework and Practical Assessments				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?			N/A
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?			N/A
8.13	Was the method and general standard of assessment appropriate?			N/A
8.14	Is sufficient feedback provided to students on their assessed work?			N/A
Clinical Examinations (if applicable)				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?			N/A

Sampling of Work				N/A
8.16	Were you afforded sufficient time to consider samples of assessed work?			
Examining Board Meeting				
8.17	Were you able to attend the Examining Board meeting?	Y		
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?	Y		
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?	Y		
Joint Examining Board Meeting (if applicable)				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?			N/A
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			N/A
8.22	Was the Composite Examining Board conducted according to its rules?			N/A
Examination of Master's Dissertations (if applicable)				
8.23	Did you receive a sufficient number of Dissertations to be able to assess whether the internal marking and classifications were appropriate and consistent?			N/A
8.24	Was the sample in accordance with the University's sampling guidelines (guidelines provided below)?			N/A
8.25	Were you satisfied with the standard and consistency of marking applied by the Internal Examiners?			N/A
8.26	Were you able to attend the Master's Degree (Dissertation) Stage Examining Board?			N/A
8.27	If so, was the Examining Board conducted properly and in accordance with established procedures?			N/A
8.28	Were the schemes for marking and classification correctly applied?			N/A
8.29	Were the standards of the awards recommended appropriate?			N/A
8.30	Comments on the Examination of Master's Dissertations. <i>Please provide any comments you may wish to make on the issues raised above.</i>			

Please return this Report, **in a Microsoft Word format**, by email to:
externalexaminers@cardiff.ac.uk

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

External Examiners, Registry, Cardiff University, McKenzie House, 30-36 Newport
Road, Cardiff, CF24 0DE