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**Sent by email to Dr Philip Tomson**

**10 September 2019**

Dear Dr Tomson,

**Re: Institutional Response: External Examiner Annual Report 2018/19**

I am writing further to the receipt of your report for BDS (Intermediate).

Your report has been considered by colleagues in the School and is the basis of this Institutional Response on behalf of the Vice-Chancellor. The School will also use its contents to help inform their [Annual Review and Enhancement](#) process and where appropriate, [Periodic Review](#).

**The University is pleased to note your positive comments including:**

1. Your positive indications regarding the programme structure, academic standards and assessment process.
2. Excellent support and guidance provided to external examiners.
3. Responsiveness to previous external examiner comments.
4. The calibration video used for training examiners carrying out vivas is an area of good practice.

**Issues highlighted in your report and response provided by the School:**

1. **Assessment Process:** *Rationalise the amount of assessment.*

Thank you for your feedback and advice. For the next academic year the number of cases will be reduced to one for the oral examination and the time reduced from 20 to 15 minutes. The Human Disease paper will be moving to an SBA paper for the forthcoming academic year as planned.



Registered Charity, no. 1136855  
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2. ***Preparation for the role: Opportunity to meet with students.***

The School will ensure that time is set aside for you to meet our Year 3 BDS students at your next visit.

We hope that you will find this response satisfactory and thank you for your continued support of the programme.

In order to meet the expectations of the [QAA Quality Code](#), both the External Examiner Annual Report and this Institutional Response will be published on the University's [Public Information website](#) and will be available to all students and staff.

We are most grateful for your comments and for your support in this matter.

Yours sincerely,



Mr Simon Wright  
Academic Registrar