

### **1.3 RULES OF BEHAVIOUR**

- 1.3.1** A student shall observe University rules which shall include those set out below and any other rules and regulations introduced from time to time by the Senate or other authorised body or authority. A student who is a member of the Students' Union shall also observe Students' Union rules.
- 1.3.2** A student shall not behave in a manner inconsistent with the proper functioning of the University and shall not engage in conduct which may involve an offence against a person; cause a nuisance (e.g. interference with another person's reasonable enjoyment of his/her own property or of a public place where he/she is entitled to be); damage, deface, misappropriate or misuse any property including property of the University and the Students' Union; or otherwise behave in a manner likely to bring the University into disrepute or likely to cause offence to others.
- 1.3.3** A student shall not engage in conduct which disrupts or is likely to disrupt teaching, study, assessment, research, administration or social activities in the University, or which obstructs, or is likely to obstruct any student in pursuit of his/her studies or person employed by the University or the Students' Union in the performance of his/her duty.
- 1.3.4** A student shall not engage in any form of harassment towards other students or members of the University's staff. In this context, harassment may include a student engaging in one or more of the types of conduct specified in 1.3.2 and 1.3.3 above. Harassment consists of behaviour towards another which causes, or which might reasonably be expected to cause, sufficient distress or annoyance to disrupt seriously the work or substantially to reduce the quality of life of that other, by such means as bullying, verbally or physically abusing, ill-treating or otherwise creating or maintaining a hostile environment for that other.
- 1.3.5** A student shall leave any premises of the University or the Students' Union when reasonably required so to do by any person employed by the University or the Students' Union.
- 1.3.6** A student shall not act in such a way as prejudices the freedom of speech of any other student or any member of the University, or contravene the provisions of the University's Code of Practice thereon.
- 1.3.7** Unless otherwise authorised, a student shall enrol with the University as instructed at the start of each academic session or, where this is different, in accordance with the enrolment date specified in the student's programme of study.
- 1.3.8** A student shall comply with all requirements as to attendance at classes or assessments or submission of work and shall not engage in, or be party to any academically improper or dishonest practice. (Attention is drawn to the University Unfair Practice Procedure.)
- 1.3.9** A student shall not communicate confidential University information or communicate the contents of a restricted Cardiff University document to anyone outside the University community.
- 1.3.10** A student shall not impersonate another, or give false information to any person employed by the University or the Students' Union in the course of his/her duties.
- 1.3.11** A student shall not do anything that is likely to cause injury or impair the safety of others on University premises and shall comply with all requirements as to safety, including any instructions or codes of practice on health and safety issued by the University and/or its Schools.

- 1.3.12** A student shall not gain or attempt to gain unauthorised access to a computer system, either of, or via those of the University, or modify or attempt to modify without authority computer programs or data in or via University equipment.
- 1.3.13** A student shall comply with a reasonable request to meet any person employed by the University or the Students' Union in the performance of his or her duty at his or her place of work within the University premises.
- 1.3.14** A student who is absent from the University for more than three consecutive working days during the semester/term or absent from any assessment which he/she is required to take shall comply with the requirements specified within the Senate Student Absence Procedures and, in the case of absence from an assessment, the Senate Assessment Regulations.
- 1.3.15** A student shall be required to have a valid University identity card which shall be carried when on University property and shall be produced when a request is made by any person employed by the University or the Students' Union, and shall surrender the identity card to the University upon ceasing to be a student of the University.
- 1.3.16** A student shall not purchase, attempt to purchase or order goods or services on behalf of the University, or use University facilities for private purposes without permission.
- 1.3.17** A student shall pay all fees and other money owing to the University in accordance with University Financial Regulations. If payment is not received the University may initiate proceedings under the Procedure for Payment of Tuition Fees and Other Monies.
- 1.3.18** Where a student is enrolled on a programme that leads directly to, or that satisfies a necessary condition of, a professional qualification, and/or which gives the right to practise in one or more professions, he/she shall not engage in any conduct which renders him/her unfit to be admitted to and practise that profession or calling.