Induction and Enrolment for
BDS Year 1 (6 Year)
2018/19
INDUCTION AND COURSE INFORMATION

Click on the links below to find out more about your Biosciences Induction Days

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**Wednesday 19th to Saturday 29th September: Freshers’ Student Union Activities**

To book your tickets for this event and to find out more please use the following link: [Freshers' Week](#)

**Tuesday 25th September:**

In order to minimise delays at enrolment in **Room E1.22, Sir Martin Evans Building**, arrival times have been staggered as follows:

- 9.30am - student surnames A-L
- 10.05am - student surnames M-Z

**ID Card Collection**

Prior to enrolment, students should collect their Cardiff University Identity card. Full details can be found at: [Enrolment](#)

To avoid having to queue, it is advisable to collect your card as early as possible when you arrive in Cardiff, and early in the day.

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**IMPORTANT INFORMATION**

If you have not fulfilled the non-academic conditions you will NOT be eligible to enrol on the course.

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**NON-ACADEMIC CONDITIONS YOU MUST MEET**

**Disclosure and Barring Service Form**

All offers made by the Dental School are conditional upon satisfactory completion of a DBS Disclosure and Barring Service form. Although places have now been confirmed through UCAS to avoid delays in the allocation of accommodation, all offers remain conditional upon receipt of your DBS certificate and a Health check within the first few weeks of your course. Please see DBS information sent to you previously.

**Compulsory Occupational Health Appointments you have to attend**

During your first year you are required to attend an occupational health appointment, this is a requirement of the course and failure to attend an appointment could lead to withdrawal. Appointments are currently being scheduled and you will be contacted directly once your appointment has been arranged by email and posted on learning central. **Please note that you will need to bring some form of I.D. with you e.g. Student card, driving license or passport.** Your appointment will take place at **The Student Support centre, 2nd Floor of Cardigan House on The Heath Park Campus**. Please see the link below if you require directions. If you are unable to make your scheduled appointment, please contact the Dental School Undergraduate Student Centre immediately via the contact details at the end of this pack.
**YOUR LEARNING**

**Timetable**
You will receive a copy of the timetable at your Induction, which will be available online via MyTimetable using the link: [My Timetable](#). You will need to check your timetable regularly for updates and possible changes. Any changes that are made in term will be communicated to you through Learning Central and on some occasions via text message and email – so please make sure your mobile number is correct on your SIMS record.

**Learning Central**
All course information and announcements are notified to students via the electronic noticeboard, Learning Central. The link to this is: [Learning Central](#).

**Personal Tutor**
During your first week, you will meet your Personal Tutor who will support and guide you through Year 1.

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**HOW WE WILL KEEP IN TOUCH WITH YOU**

**Email and Text**
Please note that this email has been sent to your home email address. Future correspondence will **only** be sent to your university address, so please make sure you check this email account regularly.

In order to inform the class of any urgent matters, we will contact you by text. Please ensure your correct mobile phone number is attached to your SIMS record.

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**OTHER HELPFUL INFORMATION**

**Tuition Fee Information**
**Residences**
**Student Support**
**School Information & Enrolment**
You may find the information on the following web links useful:
- [Information for new students](#)
- [Information about accommodation](#)

**Locations**
Maps of all areas of the University both at Park Place and Heath Park can be found at: [Locations](#)

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**SUPPORTING YOU**

The Education office in Biosciences is on the ground floor of the Sir Martin Evans building, East wing - Room E0.25. We are open 8.45am - 4.45pm, Monday to Friday except Wednesday when the office is open 8:45am-1:45pm.

**Biosciences contact details:**

**Course Information**
Dr Helen Jones
Preliminary Year Co-ordinator
Tel No: 029 2087 4771
Email: JonesHE1@cardiff.ac.uk

**Timetabling and General Queries**
Education Office
Tel No: 029 2087 5883
Email: OfficeUG@cardiff.ac.uk