



EXTERNAL EXAMINER ANNUAL REPORT FORM

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	For completion by External Examiner:		
Name of External Examiner:	Paul Bland		
Home Institution / Employer of External Examiner:	City University London		
Programme and / or Subjects Covered by this Report:	MSc Radiography		
Academic Year / Period Covered by this Report:	2012/13	Date of Report:	16.07.13

For completion by External Examiner in the spaces provided. Please extend spaces where necessary. **Please note this Form will be published online.**

1. Programme Structure

The programme reflects relevant benchmark statements and professional standards and is designed such that it enables students to achieve the required learning outcomes.

The programme is current with respect to clinical and academic content and is coherently structured to enable effective student progression.

The programme offers suitable opportunities for inter-professional learning. A suitable range of challenging assessments that are relevant to healthcare effectively prepares students for advanced and consultant practice.

Assessment strategies are appropriate in testing learning outcomes and developing a reflective approach to practice. Assessments are suitably discriminating and allow demonstration of a range of individual achievement.

2. Academic Standards

The programme maintains and often exceeds the threshold academic standards set for its award in accordance with the frameworks for higher education qualifications and applicable benchmark statements.

The programme compares favourably to those other postgraduate programmes in HEI's that I am familiar with.

3. The Assessment Process

A well balanced range of appropriate, challenging and innovative assessment methods allows students to demonstrate their achievement of the various relevant learning outcomes. The range of assessments effectively reflects the differing aspects of the programme's content and required demonstration of the relevant knowledge, understanding and skills of the student. Overall assessments are well designed, rigorous and effectively executed in line with the university's policies and regulations.

The assessment burden on students is appropriate for a programme of this nature and the balance between assessment types entirely suitable.

Marking schemes and assessment criteria are clear and appropriate. Students receive comprehensive details regarding the requirements of each assessment. Feedback on student work is comprehensive, of good quality and is constructive. I note that assessments in modules of the same level are of a comparable standard. The assessment process is fair and consistent and allows students to demonstrate their academic progression.

4. Year-on-Year Comments

All arrangements and procedures compare well with the previous year. The course team continue to communicate with me regarding any changes they have made to the programme or its assessments. The course team have taken on board recommendations that I have made in the previous year.

5. Preparation / Induction Activity (for new External Examiners only)

Not applicable

6. Noteworthy Practice and Enhancement

First and second marking is typically in close alignment. In the rare instances where there has been a discrepancy the assessment is third marked and the agreed mark and feedback sent to me for inspection. I feel this evidences a fair and thorough process. Students receive comprehensive, pertinent pre-assessment information that should support their assessment task.

The course team are to be commended on the quality and relevance of their clinical scenario based assessments. These are relevant and present the student with "real life" situations that effectively evaluate the students' knowledge and understanding of important concepts and their skills at processing them.

7. Appointment Overview (for retiring External Examiners only)

Not applicable

8. Annual Report Checklist

Please include appropriate comments within Sections 1-7 above for any answer of 'No'.

		Yes (Y)	No (N)	N/A (N/A)
Programme/Course Information				
8.1	Did you receive sufficient information about the Programme and its contents, learning outcomes and assessments?	Y		
8.2	Were you asked to comment on any changes to the assessment of the Programme?	Y		
Draft Examination Question Papers				
8.3	Were you asked to approve all examination papers contributing to the final award?	Y		
8.4	Were the nature, spread and level of the questions appropriate?	Y		
8.5	Were suitable arrangements made to consider your comments?	Y		
Marking Examination Scripts				
8.6	Did you receive a sufficient number of scripts to be able to assess whether the internal marking and classifications were appropriate and consistent?	Y		
8.7	Was the general standard and consistency of marking appropriate?	Y		
8.8	Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks?	Y		
8.9	Were you satisfied with the standard and consistency of marking applied by the internal examiners?	Y		
8.10	In your judgement, did you have the opportunity to examine a sufficient cross-section of candidates' work contributing to the final assessment?	Y		
Coursework and Practical Assessments				
8.11	Was the choice of subjects for coursework and / or practical assessments appropriate?	Y		
8.12	Were you afforded access to an appropriate sample of coursework and / or practical assessments?	Y		
8.13	Was the method and general standard of assessment appropriate?	Y		
8.14	Is sufficient feedback provided to students on their assessed work?	Y		
Clinical Examinations (if applicable)				
8.15	Were satisfactory arrangements made for the conduct of clinical assessments?	Y		
Sampling of Work				
8.16	Were you afforded sufficient time to consider samples of assessed work?	Y		
Examining Board Meeting				

		Yes (Y)	No (N)	N/A (N/A)
8.17	Were you able to attend the Examining Board meeting?	Y		
8.18	Was the Examining Board conducted properly, in accordance with established procedures and to your satisfaction?	Y		
8.19	Cardiff University recognises the productive contribution of External Examiners to the assessment process and, in particular, to the work of the Examining Board. Have you had adequate opportunities to discuss the Programme and any outstanding concerns with the Examining Board or its officers?	Y		
Joint Examining Board Meeting (if applicable)				
8.20	Did you attend a Composite Examining Board, i.e. one convened to consider the award of Joint Honours degrees?	N		
8.21	If so, were you made aware of the procedures and conventions for the award of Joint Honours degrees?			N/A
8.22	Was the Composite Examining Board conducted according to its rules?			N/A

Please return this Report, preferably in a Microsoft Word format, by email to:

ExternalExaminers@cf.ac.uk

Your fee and expenses claim form and receipts, should be sent electronically to the above email address or in hard copy to:

Clive Brown, Registry Officer, Registry & Academic Services, Cardiff University,
McKenzie House, 30-36 Newport Road, Cardiff, CF24 0DE