

Graphic Services

The Graphic Services Section offers a wide range of services specifically designed with the student in mind. Pricing is competitive and all profits are directed towards further improving the facilities and services available to all users.

Self Service Facilities

Black & White Photocopying

Self-service black and white photocopying is available at all library sites.

Colour Laser Photocopying

Self-service colour photocopying is available at Aberconway and Bute Libraries.

Microfiche/Microfilm Readers

Reader Printers will produce A4 size paper copies from either microfiche or microfilm. These self-service machines can be found in the following Libraries:

Arts & Social Studies	Ext. 74818
Bute	Ext. 74611

Scanning and Colour Printing

Colour printing and scanning facilities are available at all Graphic Services sites. A booking system is in operation for printing and scanning, please phone your nearest Graphic Services site for details.

Staff Operated Services

Black & White Photocopying

To support the widely available self-service facilities, high quality work can be undertaken by trained members of staff. Rates are competitive and can be quoted on request. For quotes for private work/work for societies, phone Clare Johnston, Graphic Services Manager, Ext. 74461

Full Colour Laser Photocopying & Printing

Our colour laser photocopier/printers on each Graphic Services site can produce full colour images to either A4 or A3.

Large Format Copy, Print and Scan

A2, A1 & A0 Colour and Black & White printing, copying and scanning is available at the Graphic Services Unit in Bute Building. Contact Phillip Jones or Barbara Vincent on Ext 75985 for details.

Soft Binding

Soft Binding facilities are available at several locations across the campus. See our web pages for further information.

Postage Stamps

Postage stamps are on sale from all Graphic Services sites.

Stationery/Computer Supplies

Stationery and computer supplies can be purchased from all Graphic Services sites. A separate price list is available.

Fax Service

An International Fax service is available at all Graphic Services sites for private and university use. Rates are competitive and confidentiality is respected.

Graphics ASS Building	029 2037 1921
Graphics Bute Building	029 2087 4192
Graphics Main Building	029 2087 4995
Trevithick Library	029 2087 4209
Senghennydd Library	029 2087 4746
Graduate Centre	029 2087 6394

Laminating

A4 & A3 Laminating is available at Graphic Services in Bute, Arts & Social Studies and Main Buildings and at several Library sites across campus.

Large format laminating up to size A0 is available in the Julian Hodge Study Centre. See our web pages for further information.

A full list of prices for these services and full details of services available across the campus can be viewed on the Graphic Services web pages at:

www.cardiff.ac.uk/insrv/graphicsandmedia/graphicservices

Computing Facilities

Computer rooms are open to all Cardiff University students at the following sites:

Aberconway Guest Library	Ext. 74262
Aberconway Main Library	Ext. 74770
Archie Cochrane Library	2071 5497
Architecture Library	Ext. 75974
Arts & Social Studies Library	Ext. 74818
Biomedical Sciences Library	Ext. 74090
Brian Cooke Dental Library	Ext. 2525
Bute Library	Ext. 74611
Cancer Research Wales Library	2031 6291
Glamorgan Building (Rm. 0.01, 0.02)	Ext. 75320
Graduate Centre IT room – Students Union Building	Ext. 76357
Humanities Building (Rm 0.44, 0.46)	Ext. 76295
Julian Hodge Study Centre 24 hours a day, 7 days a week	Ext. 70318
Law Library	Ext. 74971
Legal Practice Library	Ext. 74942
Music Library	Ext. 74387
Nursing & Healthcare Studies Library	Ext. 87713
Redwood Building Cybercafe	
School of Nursing & Midwifery Studies Library	01633 430919
Science Library	Ext. 74085
Senghennydd Library	Ext. 74158
Sir Herbert Duthie Library	Ext. 2875
Tower Building Cybercafe	
Trevithick Library	Ext. 74286
Trevithick Building (Rm 1.06) 24 hours a day, 7 days a week	
Whitchurch PG Medical Centre	2033 6382

All these computers are linked to the campus network and provide a wide range of software applications as well as access to the Cardiff University Resource Catalogue, CD-ROM Network and the World Wide Web.

Graphic Services Locations:

Arts & Social Studies Building

Phone 029 2087 4461

Opening hours:

Mon to Fri 08:45 - 17:00

Closed Saturday and Sunday

Bute, Room 0.01

Phone 029 2087 5985

Opening hours:

Mon to Fri 09:00 - 16:45

Closed for lunch 12 noon – 1pm

Closed Saturday and Sunday

Main Building, Room 0.72

Phone 029 2087 6722

Opening hours:

Mon to Fri 09:15 - 16:45

Closed for lunch 12:30 - 13:30pm

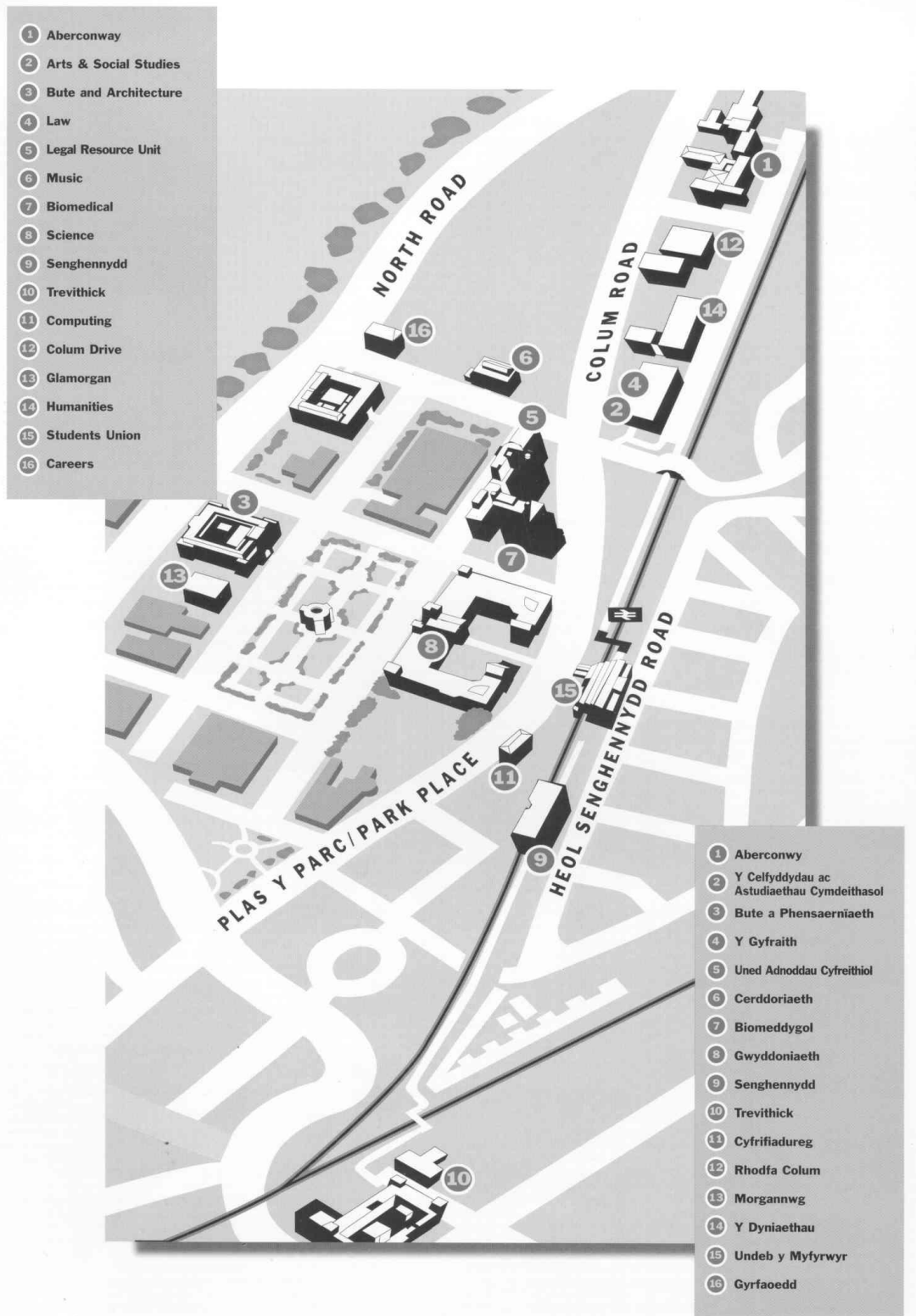
Closed Saturday and Sunday

*For further information or assistance contact
Graphic Services, Arts & Social Studies Library.*

Tel: 029 2087 4461 Email: Graphicsl@cardiff.ac.uk

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Site Locations



This document is maintained and updated by Graphic Services Arts & Social Studies Building. For further information phone ext. 75681 or email: graphicsl@cardiff.ac.uk

The information in this brochure is also available on the World Wide Web:

www.cardiff.ac.uk/insrv/graphicsandmedia/graphicservices/index.html

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