

## Bibliotheca Teubneriana Latina

*The Bibliotheca Teubneriana Latina CD-ROM (BTL) includes over 600 Latin texts by nearly 300 authors, up to the end of the second century A.D., but omitting the forewords, textual apparatus and indexes of the original Teubner printed versions. Florilegia and some grammatical texts are excluded.*

### Getting started

Go to the Information Services Electronic Resources web pages at [www.cardiff.ac.uk/insrv/eresources](http://www.cardiff.ac.uk/insrv/eresources) and click on **Databases**. Click on the letter **B**. Scroll down to **Bibliotheca Teubneriana Latina** and click on the link.

After the BTL banner has cleared click on **English** for the version with menus and help in English: French, German or Italian can also be chosen.

### Searching BTL

The labels and buttons of the search form are in Latin but the tool bars and dropdown menus have captions in English. The search screen (**Inquisitio**) is divided into sections:

- **Auctor**: a list of the authors in the database, including a note of the period.
- **Titulus**: a list of the titles of the works in the database
- **Clavis**: a reference number to entries in the *Handbuch der lateinischen Literatur der Antike*
- **Aetas**: four periods: Classical; late and patristic; medieval; and neo-Latin
- **Formae**: words and inflections.

### Notes

- *I* and *U* are used instead of *j* and *v*: thus *Iulius* or *Julius* will find *Iulius* and *Ualerius* or *Valerius* will find *Ualerius*
- enclitics such as *-que* are separated from the head word.

For each search option click the label to see a list of available headings. Except for Formae the

default is an A/Z Entry Index with the first term highlighted. Use the Form Index option to find all occurrences of a term within an entry.

You can choose multiple search terms by clicking the left hand button of the line for each term. Click OK to enter terms in the search box and press Enter to search.

Use Esc to clear a search box.

### Choosing an author

Click on **Auctor** and an **Entry index** of names is displayed in alphabetical order. Scroll down and click on the name you want, and then click on **OK**. Click on **\*\*\*** to see how many headings match and click on OK to add extra headings to the search. Use **Esc** to clear the search box

To see all entries with a specific word click on **Term index** and enter a term in the search box. . Click on **\*\*\*** to see how many headings match and click on OK to add extra headings to the search.

### Choosing a title

Click on **Auctor** and an **Entry index** of titles is displayed in alphabetical order. Scroll down and click on the title you want, and then click on **OK**. Use Esc to clear the search box.

### Setting forms

In the **Formae** box you can enter words or phrases to be found in the works or authors set. The index of forms starts with fragmentary forms with hyphens for missing letters. Enter a word stem in the index to see full word entries beginning with that stem.

Truncation can be combined with proximity operators

- *pompe\*/4caesar\** would find any form of *Pompeius* within 4 words of any form of *Caesar* in either order
- *pompe\*%4caesar\** would find any form of *Pompeius* within 4 words before any form of *Caesar*

When the **Formarum examen** box is ticked the search is first checked against the index of forms and the search is halted. Use **Esc** to clear the Formae search box

Click on the **Sententiae** tab to see the sentences. Each sentence is displayed with its brief reference and identification number (*clavis*). To see the full text double-click on the sentence or click on the **Textus** tab.

Note that enclitics such as *-que* are separated from the head word

## Saving results

Click on **File/Save results**. The dialogue box will show the default **All** and will also show the Sententiae: Range numbers but you can save only up to 30 consecutive *sententiae* from a single work. The files will be in ASCII format. Set the amount to save and choose the drive (a: or h:) to which you wish to save. If you choose a: insert a disk. Enter a filename under **Write to** and then click on **OK**.

## Printing results

Click on **File/Print results**. The dialogue box will show the default **All** and will also show the Sententiae: Range numbers but you can print only up to 30 consecutive *sententiae* from a single work. The fonts are pre-set. Tick if you wish to include the **Search criteria** or the **Memento** (brief reference and statistical summary). Set the amount to save and click on **OK**.

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*For further advice or assistance contact the  
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