

# Postgraduate House Hunting Event Booking Form 2011



NAME: (Block capitals please) \_\_\_\_\_  
 STUDENT APPLICATION NUMBER (can be found in your offer letter): \_\_\_\_\_  
 ADDRESS: (Block capitals please) \_\_\_\_\_  
 TOWN/CITY: \_\_\_\_\_ POST CODE: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

**ACCOMMODATION – please tick which option you are booking – Please note breakfast is not included.**

- Standard package** (single en suite bedroom) on the nights of Wednesday 17th and Thursday 18th August with an evening reception and meal on the evening of Wednesday 17th August 2011 **£50 (including evening meal)**
- Extended package** (standard package plus accommodation for the night of Friday 19th August 2011) **£70 (including Wednesday including reception and evening meal)**
- Reception only option [£10]. Please note that no overnight accommodation is included in this option.** Full event participation, Evening Reception and Meal on the evening of the 17<sup>th</sup> August 2011 are included.

**ADDITIONAL BOOKING INFORMATION:**

- Special Room Requirements e.g. Disabled facilities, ground floor rooms, etc: \_\_\_\_\_
- Special Dietary Requirements: \_\_\_\_\_
- Do you require a parking space?    YES/NO    **PLEASE NOTE A CAR PARKING SPACE IS NOT GUARANTEED**

**PAYMENT IS PREFERRED BY CREDIT OR DEBIT CARD.**

Please note that only VISA DELTA, VISA, MASTERCARD or MAESTRO cards can be accepted.  
 We **DO NOT** accept American Express. **COMPLETION OF THIS FORM INDICATES PERMISSION TO DEBIT YOUR CARD.**

**If you prefer to pay by cheque please make the full amount payable to ‘Cardiff University’ and send this with your form.**

Name on card : \_\_\_\_\_  
 Card Number : \_\_\_\_\_  
 Expiry Date : \_\_\_\_\_  
 Start Date / Issue No. (Maestro Only) : \_\_\_\_\_  
 Security Number: \_\_\_\_\_

**If you would prefer to submit your security number separately please contact us directly**

Postcode and House Number: \_\_\_\_\_

In the event of the cancellation of this event by Cardiff University you will be entitled to a full refund. If you are unable to attend this event, refunds will be payable as follows:

- For cancellations received before Monday 8<sup>th</sup> August a refund less a £5 administration fee will be offered.
- Refunds cannot be guaranteed for cancellations received after Tuesday 9<sup>th</sup> August.
- All cancellations must be confirmed to us in writing or by email to [postgradenquiries@cardiff.ac.uk](mailto:postgradenquiries@cardiff.ac.uk)

Forms to be returned to: **Househunting Event Administrator, Postgraduate Recruitment Office, Cardiff University, Deri House, 2-4 Park Grove, Cardiff CF10 3PA, Wales, UK**

This form should be returned by Monday 1<sup>st</sup> August to secure your booking. After this date please phone the Postgraduate Recruitment Office +44 (0)29 2087 0084 to check availability.

I have read and agreed to the terms and conditions of booking.

Signature: _____	Date: _____
<b>For office use only</b>	
67212 GB67212SGC 70516	£ _____
<b>67103 GA67103CON 70547</b>	£ _____
<b>Total</b>	£ _____

Description to appear on Statement (Name, date of stay, year, conference name)