

## **ENCAP VISITING SCHOLARS POLICY**

### **Programmes**

ENCAP currently supports three visiting scholar programmes:

- Visiting Postgraduate Researcher Programme (with or without supervision)
- Visiting Scholar Programme
- School Visiting Fellow Programme

Target applicants are characterised briefly on the School website along with details of the entitlements of each scheme, and the corresponding bench fees.

### **Documentation**

Applicants should provide the following documents:

- a research proposal for the intended period of stay/study;
- a justification for choosing ENCAP for the visit;
- an academic c.v.;
- an expression of support from the supervisor (in case of PGR students);
- names of academic referees (optional).

Applications should demonstrate

- a convincing track record of sustained academic work, or excellent educational credentials (for junior/postgraduate researchers);
- the relevance of their intended work to the profile of the School;
- a well-formulated, realistic research plan for the proposed time of the visit (this may involve writing scholarly papers, books, reports, thesis chapters, preparation to undertake a major piece of research through self-study, or complementing and extending their professional and educational background by benefiting from the ENCAP teaching and research culture).

### **Criteria**

In accepting visiting scholars, the School will need to be confident that the candidate will:

- be able to fulfill their research/study objectives;
- make a positive contribution to the overall research culture of the School through creative discussions and exchange of ideas with members of staff and postgraduate researchers in various public fora (e.g. research seminars), or by individual, strictly pre-planned arrangements;
- contribute, where possible and desirable, to one of the School's research seminar programmes;
- provide, where appropriate and by invitation from ENCAP staff, feedback and consultation to individuals or groups on research projects ongoing within the School;
- prepare a short (one side of A4 max) report on their experience and achievements during their time in ENCAP.

In responding to applications, the capacity of the School to integrate visitors into the research environment will also necessarily be a consideration.