These terms and conditions only apply to students who enter Higher education for the first time and start in year one of an eligible undergraduate course. For previous cohorts of students please refer to the relevant year on the student intranet; support and services, money, funding, Bursary section.

**Cardiff University Bursary 2017-18**

**1. Eligibility Conditions**

The student must;

• Be commencing year 1 in a full time undergraduate course\* at Cardiff University in 2017

• Be eligible for UK\*\* student funding for living costs

• Have a household income as assessed by their award authority of less than £42,000 and have given consent to share this information with the university

• Be liable for £9000 tuition fees and paying a minimum of £6000 in 2017-18, (receiving the Welsh Government Tuition Fee Remission Grant does not exclude eligibility).

• Be in attendance at the payment attendance dates (see below)

**2. Value of Award**

The bursary is £1000 for all qualifying students.

Students will be re-assessed each year for a university bursary. Decisions on bursary awards for 2018-19 and for continuing students will be announced in the summer term 2018.

The continuing students’ bursary will not be less than £500. Please note the Bursary in a student’s first year includes an element for initial costs.

**3. Award conditions**

The bursary is paid in 2 instalments, dates will be provided at the start of the academic year and are currently both in the second term.

The required attendance date is shortly before each payment date and students must be fully enrolled at that date.

If a household income is not confirmed to the University by the Student Loans Company before the 31st of July 2018 the bursary cannot be paid.

**4. Bursary procedures**

No specific application is required.

Confirmation of entitlement to a University bursary will be sent to students who have a complete financial assessment and who have shared the information with the university before the end of the first term.

Award letters will be sent to the address registered with the student loans company; this is often a student’s home address. Award letters can be seen or copies downloaded from the correspondence section of your SLC account.

Bursary payments are distributed via the student loan company. So remember to notify them at least 3 weeks in advance of a payment if you have changed your bank account.

**5. Bursary payment exemptions.**

Please note 1st year students must have a final complete assessment of their household income by their award authority for government loans and grants before a letter confirming their bursary can be sent or a payment made.

Students on leave of absence will not be paid a bursary if they are not in attendance on the required attendance date.

Students must be paying a minimum of £6000 in 17-18. Students on placement years or students studying abroad will not qualify for a bursary during that year.  Students should contact their School or the Bursary Office in the Student Support Centre for details of any financial support available. Repeat year students paying less than £6000 fees do not qualify for a bursary for the repeat year.

The payment of bursaries can be delayed if your attendance confirmation is not confirmed. This can be delayed if you have changed course or your student funding assessment is incomplete or delayed.

Bursary payments cannot be paid after the 31st of July 2018.

Household incomes above £42,000.00 do not qualify for University bursaries.

If your household income falls by more than 15% during the academic year you can contact your award authority to discuss a current year re-assessment of your student funding. If we receive notification of the change to your household income before the 31st of July 2018 your bursary will be reassessed.

Any students who defer their application to 2018-19 will be considered under any schemes available at that time.

Any queries concerning the scheme should be referred to bursariesandscholarships@cf.ac.uk

**Please note** even if you chose not to take government support, to qualify for a university bursary you will need to be assessed by the financial assessment process of your award authority and give consent to share this information with the university.

Notes
\*NHS funded courses and PGCE courses are not covered by this scheme.
\*\*as defined in the student support funding regulations.