**ASSESSMENT OF FEE STATUS**

**Completed form to be returned to: Admissions Team,**

 **Cardiff University,**

 **PO Box 927,**

 **30-36 Newport Road,**

 **Cardiff CF24 0DE**

 **Tel: +44 (0)29 20 879999
 Email:** **Admissions@cf.ac.uk** **The University has been unable to assess your fee status from the information supplied in your application for admission. In order that your fee status may be correctly assessed, please complete and return this form with appropriate supporting documentation without delay. Failure to return this form or supply appropriate supporting documentation will result in a higher rate of classification.**

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| **NAME**: | **UCAS ID NO/APPLICATION NO:** |
| **Programme of Study Applied for:** |

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| **1. Personal Details** |
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| 1. On what date did you enter UK/EEA/Switzerland/Overseas territories? \_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_
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| 1. For what purpose did you enter the UK/EEA/Switzerland/Overseas territories?
 |
|  Education ……...……….. |
|  Asylum ……………...... |
|  Migrant Worker…..…….. |
|  Employment…………….. |
|  Other (please specify) …...  |
|  |
| 1. What is your nationality?
 |
|  What is your spouse’s nationality?  |
|  What is your Father’s nationality? What is your Mother’s nationality? |
| Please provide details of the nationality of other family members if relevant:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |

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| **2. Please give inclusive dates since birth (month and year) of your periods of residence in UK/EEA/Switzerland/Overseas territories:** |
| FROM | TO | REASON FORRESIDENCE | POSTAL ADDRESS DURINGPERIOD IN QUESTION |
| MONTH | YEAR | MONTH | YEAR |
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| **3.** | **Please give inclusive dates since birth (month and year) of your residence outside UK/EEA/Switzerland/Overseas territories:** |
| FROM | TO | REASON FORRESIDENCE | POSTAL ADDRESS DURINGPERIOD IN QUESTION |
| MONTH | YEAR | MONTH | YEAR |
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| **4. (a) Where does your family live now? (Please give full postal address.)** |
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| **4. (b) Where has your family lived for the last ten years? (Please give inclusive dates.)** |
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| **5. Where do you propose to work following completion of your study at the University?** |
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**Please refer to the Higher Education regulations for Wales on the following website** [**https://www.ukcisa.org.uk/**](https://www.ukcisa.org.uk/) **before selecting ONE of the ten categories that best describes your situation. Please note that you must be able to supply the documentation specified at page 4 or 5 of the questionnaire to support your selection. If none of these apply, please the use the space provided on page 5 to provide further information.**

**Category One Settled in the UK and meet Residence Requirements**

Please also complete Questions 6 & 7.

**Category Two Settled in the UK and have exercised a right of residence in the EEA/Switzerland**

 Please also complete Questions 7 and 8.

**Category Three EU nationals and family members**

 Please also complete Questions 7 and 8.

**Category Four EU nationals living in the UK**

Please also complete Question 8.

**Category Five EU nationals/Family members with the right of permanent residence in the UK**

Please also complete Question 7.

**Category** **Six** **European Economic Area (EEA)/Swiss workers and family members**Please also complete question 8.

**Category Seven** **Child of a Swiss National**
 Please also complete question 8
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**Category Eight** **Child of a Turkish Worker**

 Please also complete question 8.
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**Category Nine Refugees, their spouse/civil partner and Children**
 Please also complete question 9

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**Category Ten Person with leave to enter or remain (Humanitarian protection or discretionary leave), and family**

 Please also complete question 10

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| **6. What is your current immigration status? (place X in one box)** |
|   |
| I am a British Citizen |
| I have indefinite leave to remain |
|  I have a Certificate of Entitlement of right of Abode in the UK |
|  Other. Please specify  |
|  |
|  Are you: Yes No |
| Married to/in a civil partnership with someone who is a British Citizen? |
| Married to/in a civil partnership with someone who hasindefinite leave to remain? |
| Married to/in a civil partnership with someone who has a Certificateof Entitlement of right of Abode in the UK? |
|  |
|  Do your parents: Yes No |
| Have indefinite leave to remain? |
| Have a Certificate of Entitlement of right of Abode in the UK? |

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| **7. Are/were you temporarily living outside the UK/EEA because of your own, or your parents', occupation? Please give details (and include documentary evidence from your/their employer(s) when you return this form).** |
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| **8. Are any of the following a migrant worker?** |
|   1. You 2. Your spouse/civil partner 3. Parent/guardian |

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| **9. Have you/your spouse/civil partner/parents been recognised as a refugee by the UK government?** |
| Yes No |

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| **10. Have you/spouse/civil partner/parents been granted any of the following as a result of an application for asylum?** |
| Humanitarian Protection in the UK Yes □ No □Discretionary Leave in the UK Yes □ No □Exceptional Leave to Enter/Remain in the UK Yes □ No □Please provide details  |

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| **11. Are you seeking asylum in the UK?** |
| Are you seeking asylum in the UK and awaiting a decision from the Home Office? Yes □ No □Have you applied for a full-time undergraduate programme, excluding Medicine, Yes □ No □Dentistry or an NHS funded programme? Did you apply for asylum before applying to UCAS? Yes □ No □**If you are seeking asylum in the UK, please provide a copy of both sides of your NASS card when returning this questionnaire.** |

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| **You must submit the following documentation with this questionnaire to support and verify your questionnaire responses:** |  |  |  |  |  |
|  | **Category 1** | **Category 2** | **Category 3** | **Category 4** | **Category 5** | **Category 6** | **Category****7** | **Category****8** | **Category****9** | **Category****10** |
| Copies of relevant pages of your passport and that of the relevant family member where applicable (including pages confirming name and nationality) | **Yes** | **Yes** | **Yes** | **Yes** | No | **Yes** | **Yes** | **Yes** | **Yes** | **Yes** |
| A copy of marriage certificate/civil partnership schedule (where applicable) | No | **Yes** | **Yes** | **Yes** | No | **Yes** | No | No | **Yes** | **Yes** |
| If you have answered ‘yes’ to question 7, ***either*** a copy of the temporary work contract, ***or*** a letter from the employer confirming the temporary employment. Either document should detail the terms of the contract | **Yes** | **Yes** | No | No | No | No | No | No | No | No |
| Copy of Birth/Adoption Certificate | No | **Yes** | **Yes** | **Yes** | **Yes** | **Yes** | **Yes** | **Yes** | **Yes** | **Yes** |

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| **You must submit the following documentation with this questionnaire to support and verify your questionnaire responses:** |  |  |  |  |  |
|  | **Category 1** | **Category 2** | **Category 3** | **Category 4** | **Category 5** | **Category 6** | **Category****7** | **Category****8** | **Category****9** | **Category****10** |
| Home Office Letter confirming refugee status and any relevant enclosures, ***or*** refugee travel documents (this may be for the applicant, parent, spouse or civil partner). | No | No | No | No | No | No | No | No | **Yes** |  |
| Home Office Letter confirming permission to remain in the UK and any relevant enclosures, ***or*** Immigration Status Documentation and UK Residence Permit Vignette. | No | No | No | No | No | No | No | No | No | **Yes** |
|  |  |  |  |  |  |  |  |  |  |  |
| **You may use the following space to record any additional information not covered in the questions above which you feel is relevant to your application. If your circumstances do not fit within one of the categories provided on page 2, you must provide further details here to assist us with our assessment of your fee status.** |

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| **Declaration:** |
| I certify that the answers given by me to the questions on this form give, to the best of my knowledge, a true and accurate account of my personal circumstances. |
| Signed: Date:  |